Hudson Valley Community College

80 Vandenburgh Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, May 24, 2016 on the college campus, 80 Vandenburgh Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
Catherine I. Conroy
William F. Fagan
William C. Jennings
Conrad H. Lang, Jr.
James A. Walsh (participated via telephone)
Brian S. Zweig

Andrew J. Matonak, President
James LaGatta, Vice President for Administration
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

D. Clickner	C. Helwig	L. Marion
C. Curtis	D. Kennedy	K. Petley
S. Ely	E. Kiel	A. Popovics
M. Green	R. LaGatta	P. White

EXCUSED
Donald E. Fane
Brody P. O'Connor

Chairman Kelleher called the meeting to order at 5:00 p.m.

MINUTES

Upon a motion by Ms. Conroy, seconded by Mr. Lang, the following resolution was adopted unanimously.

Resolved, that the minutes of the regular meeting of the Board of Trustees held on April 26, 2016, be, and hereby are, approved.

2016-2017 COLLEGE OPERATING BUDGET

Upon a motion by Dr. Jennings, seconded by Mr. Lang, the following resolution was adopted unanimously.

Resolved, that the college's proposed 2016-2017 Operating Budget, in the amount of $111,088,177, with the related tuition and fee schedules that shall apply in 2016-2017, with full-time tuition established at $4,100 per year and part-time tuition established at $179 per credit hour, be, and hereby is, approved.

CURRICULUM CHANGES

Upon a motion by Dr. Kapp, seconded by Dr. Jennings, the following resolution was adopted unanimously.

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved, as follows:

1. New Program:

A. Cybersecurity, A.S. Degree

This degree proposal is a joint effort between Computing and Information Sciences (CIS) and Criminal Justice, Forensic Science and Public Administration (CFP) and housed within the CFP department. It is for transfer purposes only, similar to the Forensic Science Studies degree. A bachelor's degree is needed for entry into each prospective field.

2. Change in Degree Requirements

A. Theatre Arts, A.S. Degree

These changes are being made to comply with the lower-division major requirements of the SUNY Transfer Path for Theatre. According to the SUNY transfer path for theatre, a Theatre History I course is part of the course work required for graduation in this major. By creating this course, students pursuing a degree in theatre Arts will have the opportunity to fulfill this requirement.

Current:	**New:**
Matriculated Students are required to take THEA 150, *Voice and Movement*	Replace THEA 150, *Voice and Movement* with THEA 240, *Theatre History I*

New Course:

THEA 240 *Theatre History I;* 3 credit hours; Spring 2017

Course Description:

This course examines the history, practitioners and relevant sociocultural conditions of theatre from ancient times to the 1700s.

B. Physical Education Studies, A.A. Degree

Reducing elective credits will better prepare the students for transfer.

Current:	**New:**
Restricted Physical Education Electives: currently 17 credits	8 credits will be required courses: PHED 180, *Introduction to Physical Education* (3 credits); PHED 280, *Introduction to Sports Medicine* OR HLTH 160, *Personal and Community Health* (3 credits); and HLTH 152, *First Aid* (2 credits). The remaining 9 elective credits will be identified as: PHED or HLTH elective (9 credits)

C. Nursing A.A.S. Degree

Currently nursing students need a grade of “C” or better in all required science and nursing courses. It was decided that a grade of “C” or better should be required their Liberal Arts courses. It is needed as most students will continue on for their bachelor's degree and they need that level of knowledge to do well in the nursing program.

Change in Program Entrance Requirements:	
Current:	**New:**
There are no grade requirements for ENGL 101, ENGL 102, PSYC 100, PSYC 205, PSYC 210, and the Humanities Elective	A grade of "C" or better requirement to ENGL 101, ENGL 102, PSYC 100, PSYC 205, PSYC 210, and the Humanities Elective.

D. Dental Assisting Certificate

These two courses aim to instruct students through both written and oral exercises to express their ideas effectively on a personal and professional basis.

Current:	**New:**
ENGL 120, *Communications*	ENGL 120, *Communications* OR ENGL 125, *Public Speaking*

E. Liberal Arts and Sciences A.S. Degree: Adolescent Education

Current:	**New:**
Program follows the discontinued SUNY "Teacher Education Transfer Template."	Program will now follow the Adolescent Education SUNY tracks for transfer path.
Some of the concentrations require more than 64 credits to graduate.	All of the concentrations will require 64 or less credits to graduate.
Students do not get experience working in a secondary school setting.	A new course will be added so that applied learning can take place.

F. Criminal Justice A.S. Degree

The designation of specific LAS/Gen Ed categories eliminates confusion and guarantees that 7 different General Education requirements are met.

Current:	**New:**
Restrictive Elective (2), SUNY Gen Ed/LAS - 3 of the following: NS, AH, WC, OC, AR, HU,	(2) will be removed. A Western Civilization course, a General Education Arts Elective, and 2 LAS/Gen Ed requirements will be substituted within the major requirements.
Foreign Language II is required in the 4th semester of this program.	Remove Foreign Language II and replace with Restricted Elective.

3. Program Discontinuance:

A. Chemical Technician A.S. Degree

In 2011 the Chemical Technician A.S. program was deactivated due to low enrollment. Students within the program were allowed to finish the program or transfer to the Physical Sciences. This is the final step to discontinue the program.

HVCC FOUNDATION-GIFT ACCEPTANCE POLICY

Upon a motion by Mr. Fagan, seconded by Mr. Lang, the following resolution was adopted unanimously.

Resolved, that the request for approval of Hudson Valley Community College Foundation, Inc.'s Gift Acceptance policy, as recommended by the Foundation Executive Committee on May 18, 2016.be, and hereby is, approved.

FACILITIES RENOVATIONS--ROOF REPLACEMENTS

Upon a motion by Mr. Lang, seconded by Ms. Conroy, the following resolution was adopted unanimously.

Resolved, that the request for approval of the award of contract in the in the amount of $1,128,400 to Titan Roofing, Inc., for the replacement of the Fitzgibbons Health Technologies Center roof and the Brahan Hall roof, using operating budget funds, be, and hereby is, approved.

INFORMATION ITEMS

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The following information items were noted:

A. FULL-TIME FACULTY

1. Schools of Liberal Arts & Sciences
   Maryanne Pepe, Department Chair,
   Human Services and Chemical Dependency Counseling
   f/t apt., eff. 4/11/16 — $70,374/yr +$8750 stipend

2. School of Health Sciences
   Laura Tubbs, Instructor,
   Dental Hygiene,
   f/t appt., eff. 8/29/16 — $48,981/yr

B. FULL-TIME NON-TEACHING PROFESSIONALS

1. Enrollment Management & Student Development
   Stephen Motto, Coordinator of Testing,
   Center for Access & Assistive Technology,
   f/t appt., eff. 4/21/16 or thereafter — $37,500/yr

2. Technology, Institutional Assessment and Planning
   Ryaz Khan, Senior Systems & Network Specialist,
   Information Technology Services,
   f/t appt., eff. 4/29/16 or thereafter — $65,000/yr

Paul Ruhl, Senior Systems & Network Specialist,
Information Technology Services,
f/t appt., eff. 4/29/16 or thereafter $65,000/yr

C. PART-TIME FACULTY

1. Academic Affairs
Melissa Gordon, Instructor,
Office of Community and Professional Education
(Non-credit courses), p/t appt., eff. 4/29/16 or thereafter $30.00/hr

Colleen Reilly, Instructor,
Office of Community and Professional Education
(Non-credit courses), p/t appt., eff. 4/29/16 or thereafter $28.00/hr

D. PART-TIME NON-TEACHING PROFESSIONALS

1. Academic Affairs
Tricia Gibbs, Camp Nurse,
Kids on Campus,
p/t appt., eff. 4/1/16 or thereafter $25/hr

2. Technology, Institutional Assessment and Planning
James Charzuk, Television Production Technician,
Instructional Technologies,
p/t appt., eff. 5/9/16 or thereafter $17/hr

Gregory Faluszczak, Television Production Technician,
Instructional Technologies,
p/t appt., eff. 5/9/16 or thereafter $17/hr

Griffin Farrell, Television Production Technician,
Instructional Technologies,
p/t appt., eff. 5/9/16 or thereafter $17/hr

Robert Katz, Television Production Technician,
Instructional Technologies,
p/t appt., eff. 5/9/16 or thereafter $17/hr

Sean Maloney, Television Production Technician,
Instructional Technologies.
p/t appt., eff. 5/9/16 or thereafter $17/hr

Anthony Salamone, Television Production Technician,
Instructional Technologies,
p/t appt., eff. 5/9/16 or thereafter $17/hr

E. CLASSIFIED STAFF

1. Administration
   O'Neale Baptiste, Custodial Worker,
   Physical Plant,
   prob. appt., eff. 5/6/16 or thereafter $12.5907/hr

   Dannita Farina, Custodial Worker,
   Physical Plant,
   prob. appt., eff. 5/6/16 or thereafter $12.5907/hr

   Joseph Krug, Custodial Worker,
   Physical Plant,
   prob. appt., eff. 5/6/16 or thereafter $12.5907/hr

F. RESIGNATIONS

1. Bettina Hamm, Assistant Director, Financial Aid, eff. 7/1/16

G. RETIREMENTS

1. Ingeborg Eley, Professor, Biology, Chemistry and Physics, eff. 8/19/16
2. Susan Hoff-Haynes, Professor, E.O.C., eff. 8/18/16
3. Abraham M. Michelen, Professor, Automotive, Manufacturing and Electrical Engineering Technologies, eff. 8/19/16

H. HVCC MONTHLY FINANCIAL REPORTS

1. Current Unrestricted Fund Revenues & Expenditures, periods ending 3/31/16 and 4/30/16
2. Operating Expenditures by Object, periods ending 3/31/16 and 4/30/16
3. Grant Expenditures by Object, periods ending 3/31/16 and 4/30/16

I. FACULTY-STUDENT ASSOCIATION FINANCIAL REPORTS

1. FSA Financial Statements, as of 3/31/16

JUNE MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, June 28, 2016.

ADJOURNMENT

Upon a motion by Dr. Kapp, seconded by Mr. Zweig, the meeting was adjourned at 5:03 p.m.

Suzanne Kalkbrenner
Assistant Secretary to the Board