

Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, December 19, 2017 on the college campus, 80 Vandenburg Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
Joseph A. Kapp, Vice Chairman
Catherine I. Conroy
William Fagan
William C. Jennings
Conrad H. Lang, Jr
Wayne Pratt
Nathanael Savasta
Brian Zweig

EXCUSED

Judy Breselor

ALSO PRESENT

Andrew J. Matonak, President
William Reuter, Vice President for Administration
and Finance
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

C. Bosco	M. Janosik	A. Thomas
L. Coplin	D. Kennedy	V. Valerio
A. Courter	E. Kiel	F. Vega
S. Ely	R. LaGatta	B. Vlieg
M. Geehan	L. Marion	P. White
M. Green	K. Paquette	

Chairman Kelleher called the meeting to order at 5:36 p.m.

Upon a motion by Dr. Jennings, seconded by Mr. Pratt, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on November 28, 2017 be, and hereby are, approved.

Upon a motion by Mr. Fagan, seconded by Ms. Conroy, the following resolution was adopted unanimously.

**AMENDED
AGENDA**

Resolved, that the request to accept the agenda as amended to include item 6 on page 5 be, and hereby is, approved.

Upon a motion by Mr. Savasta, seconded by Ms. Conroy, the following resolution was adopted unanimously.

**CURRICULUM
CHANGES**

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved, as follows:

1. **Change in Program Title:**
 - A. *Echocardiography, Fall 2018*

Current:	New:
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Echocardiography	Diagnostic Cardiac Sonography
The change in name will better describe the professional title of the degree earned and give potential applicants a better understanding of what the program entails. This will keep in line with the profession title used by the accrediting body, the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS).	

2. Change in Degree Requirements:

A. *Criminal Justice A.A.S. Degree; Fall 2018*

Changing the course requirements will improve transferability.

Current:	New:
CRJS 280 is a major requirement within the Criminal Justice A.A.S. program.	Remove CRJS 280 and replace with CRJS 110, Introduction to Criminal Law
Current:	New:
CRJS 281 is a major requirement within the Criminal Justice A.A.S. program.	Replace CRJS 281 with a LAS Elective.
Current:	New:
Science Elective	Adding the option of Science OR LAS elective.

B. *Digital Media A. S. Degree; Fall 2018*

Changing the course requirements will improve transferability.

Current:	New:
Matriculated students are required to take HIST 100, Western Civilization I and HIST 101, Western Civilization II.	Change the major requirements to HIST 100, Western Civilization I OR HIST 101, Western Civilization II.
Current:	New:
Currently there is no restrictive elective of this type.	Restricted elective - 3 credits Courses must be designated as both "SUNY General Education" and "HVCC Liberal Arts and Sciences" courses. In addition, one of the following SUNY General Education categories must be satisfied: FL, AH or OC.

3. Deactivation:

A. *Criminal Investigation A.A.S. Degree; Fall 2018*

The department seeks to discontinue the program due to low enrollment and poor transferability. This degree was proposed a number of years ago for students interested in the investigation area but unable to meet the requirements for Forensic Science. Admissions is no longer accepting students but will recommend Criminal Justice.

B. *Invasive Cardiovascular Technology A.A.S. Degree; Fall 2018*

The department seeks to deactivate the program due to changes in the scope of practice for this field, resulting in the inability to place students in rotations. Admissions is no longer admitting students for the fall. No discontinuance is requested at this time because of possible changes in legislation being proposed that might impact this area and result in this becoming a viable program again. At this point it is too costly to run for the number of enrollments we are getting, but that could change in the next couple of years and we would like the option to reactivate. If we don't see movement in the legislation in that time period we will discontinue.

4. Deactivation and Discontinuance:

A. Photovoltaic Installation Certificate; Fall 2018

The department seeks to deactivate and discontinue the certificate due to the lack of students enrolled. Some of the courses are offered for other programs but no one is working toward the certificate.

Upon a motion by Mr. Pratt, seconded by Mr. Lang, the following resolution was adopted unanimously.

FACULTY STUDENT ASSOCIATION— INCREASE TO RECORDS AND ACTIVITY FEE

Resolved, that the request for approval of an increase to the Records and Activities Fee per semester, from \$150 for full-time students and \$12.50 per credit for part-time students, to \$165.00 for full-time students and \$13.76 per credit for part-time students, effective for the 2018-2019 academic year, as approved by the Student Senate on November 27, 2017 and the Faculty Student Association Board of Directors on December 11, 2017, be and hereby is, approved. The fee increase per semester, totaling \$15.00 for full-time students and \$1.26 per credit hour, shall include the following:

Department	Current (FT/PT)	Increase	New fee (FT/PT)
Athletics	\$67.00/\$5.57	\$8.00/\$.67	\$75.00/\$6.24
Cultural Affairs	\$10.00/\$.82	\$2.00/\$.17	\$12.00/\$.99
Student Activities	\$55.00/\$4.58	\$5.00/\$.42	\$60.00/\$5.00
Graduation	\$5.00/\$.42	n/a	\$5.00/\$.42
Transcript	\$13.00/\$1.11	n/a	\$13.00/\$1.11
Total Records and Activities Fee	\$150.00/\$12.50	\$15.00/\$1.26	\$165.00/\$13.76

Upon a motion by Dr. Kapp, seconded by Dr. Jennings, the following resolution was adopted unanimously.

2016-2017 STATE OF THE COLLEGE REPORT

Resolved, that the request for approval of the State of the College Report, 2016-2017, be, and hereby is, approved.

Upon a motion by Ms. Conroy, seconded by Mr. Fagan, the following resolution was adopted unanimously.

CAMS PROJECT LEAD AGENCY

Resolved, that the request to authorize the College to act as lead agency in the environmental review of the proposed construction of the Gene Haas Center for Advanced Manufacturing Skills, be, and hereby is, approved. The resolution shall read as follows:

RESOLUTION AUTHORIZING THE COLLEGE TO ACT AS LEAD AGENCY IN THE ENVIRONMENTAL REVIEW OF THE PROPOSED CONSTRUCTION OF THE GENE HAAS CENTER FOR ADVANCED MANUFACTURING SKILLS

WHEREAS, the College is proposing to construct the Gene Haas Center for Advanced Manufacturing Skills (“CAMS Project”) on its main campus; and

WHEREAS, this project is subject to an environmental review pursuant to the State Environmental Review and Quality Act (“SEQRA”); and

WHEREAS, the College has proposed to act as “Lead Agency” during the coordinated environmental review of the proposed Project;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF TRUSTEES OF HUDSON VALLEY COMMUNITY COLLEGE AS FOLLOWS:

RESOLVED, that Hudson Valley Community College is authorized to seek “Lead Agency” status as it relates to the coordinated review of the environmental impacts of the proposed construction of the CAMS Project; and be it further

RESOLVED, that counsel for the College is hereby directed to take whatever measures necessary to coordinate the environmental review for this project with Involved Agencies pursuant to the requirements of SEQRA.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. FULL-TIME FACULTY

1. School of Health Sciences

Karen Dujack, Educational Specialist,
Dental Hygiene,
f/t appt., eff. 12/1/17 or thereafter

\$48,981/yr

B. FULL-TIME NON-TEACHING PROFESSIONAL

1. Technology, Institutional Assessment and Planning

Frank Montanaro, Senior Microcomputer Technician,
Information Technology Services,
f/t appt., eff. 12/11/17

\$42,500/yr

C. PART-TIME NON-TEACHING PROFESSIONALS

1. Enrollment Management and Student Development

Cori Ellis, Technical Assistant,
Center for Access and Assistive Technology,
p/t appt., eff. 12/1/17

\$15.00/hr

Ruth Zuhlke, Technical Assistant,
Center for Access and Assistive Technology,
p/t appt., eff. 12/1/17

\$15.00/hr

D. RETIREMENTS

1. Marian Barasch, Professor, Biology, Chemistry & Physics, eff. 1/15/18
2. George Hastings, Custodial Worker, Physical Plant, eff. 12/28/17
3. Susan J. Smith, Program Assistant, Center for Careers and Transfer, eff. 1/12/18

G. ALCOHOLIC BEVERAGE REQUEST

1. Board of Trustees Holiday Reception, Siek Campus Center, 12/19/17

H. HVCC MONTHLY FINANCIAL REPORTS

1. 2017-2018 Fiscal Year Operating Budget, Current Unrestricted Fund Revenues & Expenditures, period ending 11/30/17

I. FSA MONTHLY FINANCIAL REPORTS

1. FSA Financial Reports, period ending 10/31/17

JANUARY MONTHLY MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, January 23, 2018.

Upon a motion by Mr. Lang, seconded by Mr. Zweig, an executive session was called at 5:42 p.m. for the purposes of discussing a collective bargaining agreement and a real property transaction.

**EXECUTIVE
SESSION**

Upon a motion by Mr. Zweig, seconded by Mr. Lang, the executive session was ended at 6:40 p.m. and Chairman Kelleher opened the meeting.

Upon a motion by Dr. Jennings, seconded by Mr. Fagan, the meeting was adjourned at 6:41 p.m.

ADJOURNMENT


Suzanne Kalkbrenner