

Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, August 27, 2019 on the college campus, 80 Vandenburg Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
Joseph A. Kapp, Vice Chairman
Omsalama Ayoub
Judith Breselor
William Fagan
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

EXCUSED

none

ALSO PRESENT

Dr. Roger A. Ramsammy, President
William Reuter, Vice President for Administration
and Finance
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

J. Ashdown	A. Geisendorfer	G. Raneri, Jr.
R. Bennett	E. Hatter	L. Ryder
J. Brennan	P. Hill	J. Schneider
H. Chase	D. Kennedy	D. Shoemaker
L. Coplin	P. Klimkewicz	A. Thomas
J. DiLorenzo	R. LaGatta	F. Vega
S. Ely	K. Paquette	D. Wax
M. Geehan	K. Petley	R. Whitaker
		R. Wilson

Prior to the start of the meeting, President Ramsammy welcomed student trustee Omsalama Ayoub to her first Board meeting. He then introduced Dr. Robert Whitaker, Associate Professor of History, Philosophy and Social Sciences, who is the new President of the Faculty Association; and Joseph Schneider, instructor in Computing and Information Sciences, the new Chairperson of the Academic Senate.

Chairman Kelleher called the monthly meeting to order at 5:42 p.m.

Upon a motion by Mr. Pratt, seconded by Ms. Breselor, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on June 25, 2019, be and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**ASSISTANT VP FOR
ACADEMIC AFFAIRS**

Resolved, that the request to appoint Ronalyn Wilson as Assistant Vice President for Academic Affairs, at an annual salary of \$125,000, effective September 3, 2019 or thereafter, be and hereby is, approved.

Upon a motion by Dr. Kapp, seconded by Mr. Pratt, the following resolution was adopted unanimously.

**PROFESSIONAL
TITLES & JOB
DESCRIPTIONS**

Resolved, that the request for approval of professional job titles for nineteen titles to be added and eighteen titles to be updated on the SUNY Community College Title list, be, and hereby is, approved. The resolution shall read as follows:

PROFESSIONAL TITLES & JOB DESCRIPTIONS

WHEREAS, the Administration of Hudson Valley Community College has determined the need to update the SUNY Community College Title Report; and

WHEREAS, many of the existing titles in the SUNY Community College Title Report require reclassification and classification; and

WHEREAS, these title classifications and reclassifications result in updates to and creation of job descriptions; and

WHEREAS, it is necessary for the Hudson Valley Community College Board of Trustees to approve these title classifications and reclassifications for the SUNY Community College Title Report along with the changes to and creation of job descriptions; and

WHEREAS, both title classifications and reclassifications along with changes to and creation of job descriptions will be forwarded to SUNY for updates to the SUNY Community College Title Report; and

WHEREAS, approval of professional titles must be granted by the SUNY Chancellor, according to section 35(i) of the Civil Service Law and Section 6306(2) of the Education Law; now, therefore, be it

RESOLVED, the College's Board of Trustees approves these title classifications and reclassifications to the SUNY Community College Title Report along with changes to and creation of job descriptions; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to SUNY University-wide Human Resources for updating the SUNY Community College Title Report.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. FULL-TIME FACULTY

1. School of Health Sciences

Lillian Graham-Cox, Instructor,
Nursing,
f/t temp. appt., eff. 9/1/19

\$48,981/yr

John Kirk, Instructor,
Medical Imaging,
f/t temp. appt., eff. 9/1/19

\$48,981/yr

2. School of Science, Technology, Engineering and Math
 Bruce Sutphin, Instructor,
 Mathematics and Engineering Science,
 f/t appt., eff. 1/21/20 \$48,981/yr
- Philip Bazicki, Instructor,
 Building Systems Technology,
 f/t appt., eff. 9/1/19 \$48,981/yr
- Tharani Govindarajulu, Instructor,
 Electrical Engineering,
 f/t temp. appt., eff. 9/1/19 \$48,981/yr
- Christopher Mascolo, Instructor,
 Electrical Engineering,
 f/t temp. appt., eff. 9/1/19 \$48,981/yr
- Ronald Dean Odell II, Instructor,
 Advanced Manufacturing,
 f/t appt., eff. 9/1/19 \$48,981/yr
- B. FULL-TIME NON-TEACHING PROFESSIONALS**
1. Academic Affairs
 Barry Witte, Assistant Director,
 Workforce Development,
 f/t appt., eff. 7/22/19 \$46,000/yr
2. Administration and Finance
 Michael Clarke, Network Specialist,
 Information Technology Services,
 f/t appt., eff. 8/18/19 \$55,000/yr
- Leonard Kelley III, Computer Programmer Analyst,
 Information Technology Services,
 f/t appt., eff. 6/24/19 \$69,000/yr
3. E.O.C.
 Wesley Ebersole, Assistant to the Coordinator for Student Services.
 E.O.C.,
 f/t appt., eff. 7/24/19 \$32,000/yr
4. Student Affairs
 Gregory Dunham, Technical Assistant,
 Registrar,
 f/t appt., eff. 8/26/19 \$37,500/yr
- Bridget Hogan Malanowski, College Nurse,
 Health Services,
 f/t appt., eff. 8/6/19 \$45,500/yr
- Vijay Kumar, Technical Assistant,
 Financial Aid,
 f/t appt., eff. 8/20/19 or thereafter \$34,300/yr

Kathleen Montesano, Financial Aid Advisor,
Financial Aid,
f/t appt., eff. 7/29/19 \$39,000/yr

Emma Teal, Technical Assistant,
Registrar,
f/t appt., eff. 8/26/19 \$37,500/yr

C. FULL-TIME CLASSIFIED STAFF

1. Administration and Finance

Jessica Francis, Principal Account Clerk,
Cashier's Office,
f/t appt., eff. 8/20/19 or thereafter \$19.6061/hr

Stephen Waters, Motor Equipment Operator Light,
Grounds,
f/t appt., eff. 8/7/19 \$14.4766/hr

2. School of Business and Liberal Arts

Slade Feeny Marshall, Program Assistant Academics II,
Criminal Justice, Forensic Science and Public Administration,
f/t appt., eff. 7/1/19 \$16.1680/hr

3. Student Affairs

Christina Parnell, Receptionist,
Admissions,
f/t appt., eff. 9/3/19 \$16.4291/hr

D. PART-TIME FACULTY

1. Academic Affairs

Keyshana Marie Owens-Cody, Instructor,
Community and Professional Education,
p/t appt., eff. 7/26/19 \$40.00/hr

2. E.O.C.

Nicholas Bevevino, Instructor,
E.O.C.,
p/t appt., eff. 9/1/19 \$41.00/hr

Susan Detwiller, Instructor,
E.O.C.,
p/t appt., eff. 9/1/19 \$41.00/hr

Zarrell Scott, Instructor,
E.O.C.,
p/t appt., eff. 7/22/19 \$41.00/hr

Richard Wilson, Instructor,
E.O.C.,
p/t appt., eff. 9/1/19 \$41.00/hr

3. School of Business and Liberal Arts
 Soha Acosta, Instructor,
 English, Foreign Languages & English as a Second Language,
 p/t appt., eff. 9/1/19 \$1,113/sch
- Amanda Gebur, Instructor,
 Liberal Arts, (HS Model),
 p/t appt., eff. 7/8/19 \$0
- Constanze Gottwick, Instructor,
 English, Foreign Languages & English as a Second Language,
 p/t appt., eff. 9/1/19 \$1,113/sch
- Tim Nerney, Instructor,
 Fine Arts, Theatre Arts & Digital Media,
 p/t appt., eff. 9/1/19 \$1,113/sch
- Denise Rochette, Instructor,
 English, Foreign Languages & English as a Second Language,
 p/t appt., eff. 9/1/19 \$1,113/sch
- Sara Schwendinger, Instructor,
 Liberal Arts, (HS Model),
 p/t appt., eff. 7/8/19 \$0
4. School of Science, Technology, Engineering and Math
 Nicholas DeGeorgia, Instructor,
 Automotive, Manufacturing and Electrical Engineering Technologies,
 p/t appt., eff. 9/1/19 \$1,113/sch
- Peter Northrup, Instructor,
 Advanced Manufacturing,
 p/t appt., eff. 9/1/19 \$1,113/sch
- Nathan Wagar, Instructor,
 Advanced Manufacturing,
 p/t appt., eff. 9/1/19 \$1,113/sch
- E. PART-TIME NON-TEACHING PROFESSIONALS**
1. Student Affairs
 Rachel Brown, Athletic Trainer,
 Intercollegiate Athletics,
 p/t appt., eff. 6/24/19 \$30.00/hr
- Anne Clobridge, Head Women's Tennis Coach,
 Intercollegiate Athletics,
 p/t appt., eff. 7/1/19 \$842.08/yr
- Kevin Cuttler, Athletic Trainer,
 Intercollegiate Athletics,
 p/t appt., eff. 6/24/19 \$30.00/hr

James Feeney, Assistant Women's Tennis Coach, Intercollegiate Athletics p/t appt., eff. 9/1/19	\$1,500/yr
Lauryn Huck, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 6/24/19	\$30.00/hr
Niklas McKone, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 9/1/19	\$30.00/hr
Caitlin Moeller, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 9/1/19	\$30.00/hr
Joshua Parrow, Head Baseball Coach, Intercollegiate Athletics, p/t appt., eff. 9/1/19	\$684.20/yr
Alexis Peters, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 9/1/19	\$30.00/hr
Joshua Rasmussen, Assistant Men's Soccer Coach, Intercollegiate Athletics, p/t appt., eff. 9/1/19 or thereafter	\$1,750/yr
Samantha Scott, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 6/24/19	\$30.00/hr
Michael Zaloga, Assistant Football Coach, Intercollegiate Athletics, p/t appt., eff. 7/1/19	\$631.56/yr

F. RESIGNATIONS

1. Kailee Baker, Assistant for Financial Analysis – Student Accounts, Cashier's Office, eff. 7/26/19
2. Retha Doiley-Miller, Financial Services/Accounting Analyst, Finance, eff. 7/12/19
3. Neda Narkiewicz, Instructor, Nursing, eff. 9/5/19
4. Kristian Schultz, Technical Assistant, Registrar, eff. 8/2/19
5. Edward Yamin III, Assistant Professor, Building Systems Technology, eff. 8/23/19
6. Nancy Zotto, Instructor, Surgical Technology, eff. 9/2/19

G. RETIREMENTS

1. Suzanne Glaude, Senior Application Specialist, Information Technology Services, eff. 9/30/19
2. Richard Porter, Assistant Professor, Building Systems Technologies, eff. 8/31/19
3. Timothy Smith, Assistant Professor, Building Systems Technologies, eff. 8/30/2019
4. Vonnie Vannier, Associate Professor, English, Foreign Languages and ESL, eff. 8/2/19

H. HVCC MONTHLY FINANCIAL REPORTS

1. 2018-2019 Fiscal Year Operating Budget Summary as of 7/31/19
2. Capital Expenditures, July 2019 and cumulative

I. ALCOHOLIC BEVERAGE REQUEST

1. Gene F. Haas Center for Advanced Manufacturing Skills, Donor Reception, 8/26/19

Upon a motion by Dr. Jennings, seconded by Mr. Zweig, an executive session was called at 5:44 p.m. for the purposes of discussing personnel and collective bargaining matters.

**EXECUTIVE
SESSION**

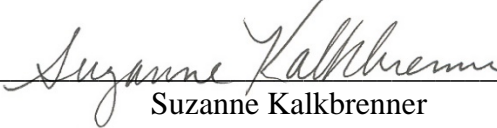
Upon a motion by Mr. Fagan, seconded by Dr. Jennings, the executive session was ended at 6:56 p.m. and Chairman Kelleher opened the meeting.

SEPTEMBER MEETINGS

The annual meeting and regular monthly meeting of the Board of Trustees will be held on Tuesday, September 24, 2019.

Upon motion by Dr. Jennings, seconded by Mr. Zweig, the meeting was adjourned at 6:57 p.m.

ADJOURNMENT


Suzanne Kalkbrenner
Assistant Secretary to the Board of Trustees