

**MONTHLY
CONTRACT/GRANT EFFORT REPORT
HUDSON VALLEY COMMUNITY COLLEGE**

EMPLOYEE NAME: _____

EMPLOYEE BANNER ID #: _____

TITLE/POSITION: _____

MONTH _____ **YEAR** _____

<u>GRANT NUMBER</u>	<u>PERCENTAGE OF EFFORT</u>
_____	_____
_____	_____
_____	_____
_____	_____
COLLEGE	TOTAL
	<u>100%</u>

I certify the above information to be a reasonable estimate of my effort to the best of my knowledge and ability.

Employees Signature *Date*

Supervisors Signature *Date*

Forward Original to Administration Building, Room 252