

Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, September 26, 2017 on the college campus, 80 Vandenburg Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
Joseph A. Kapp, Vice Chairman
Judy Breselor
Catherine I. Conroy
William F. Fagan
William C. Jennings
Conrad H. Lang, Jr.
Wayne Pratt
Nathanael Savasta
Brian S. Zweig

ALSO PRESENT

Andrew J. Matonak, President
William Reuter, Vice President for Administration
and Finance
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

C. Bosco	M. Green	K. Paquette
C. Curtis	C. Helwig	B. Vlieg
S. Ely	D. Kennedy	P. White
M. Geehan	E. Kiel	

EXCUSED

None

Chairman Kelleher called the meeting to order at 5:33 p.m.

Upon a motion by Mr. Pratt, seconded by Mr. Savasta, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on August 29, 2017 be, and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Mr. Lang, the following resolution was adopted, with Ms. Breselor abstaining.

**NIEU
SUCCESSOR
AGREEMENT**

Resolved, that the request to a successor agreement between Hudson Valley Community College and the Hudson Valley Community College Non-Instructional Employees Union (NIEU), effective September 1, 2017, for the term September 1, 2017 through August 31, 2018, as agreed to by the parties and ratified by the NIEU membership on September 22, 2017, be, and hereby is, approved.

Upon a motion by Mr. Lang, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**INTERIM VP FOR
ACADEMIC AFFAIRS**

Resolved, that the request for the appointment of Dr. MaryAnn Janosik as Interim Vice President for Academic Affairs, pursuant to the college's agreement with "The Registry," as approved by the Board of Trustees on August 29, 2017, be, and hereby is, approved.

Upon a motion by Mr. Savasta, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**INTERIM VP FOR
ENROLLMENT
MANAGEMENT AND
STUDENT
DEVELOPMENT**

Resolved, that the request for the appointment of Dr. Vance Valerio as Interim Vice President for Enrollment Management and Student Development, pursuant to the college's agreement with "The Registry," as approved by the Board of Trustees on August 29, 2017, be, and hereby is, approved.

Upon unanimous motion and second by the entire Board of Trustees, the following resolution was adopted unanimously.

**VICE PRESIDENT
EMERITUS: DR.
CAROLYN G. CURTIS**

Resolved, that the request to award the title of Vice President Emeritus to Dr. Carolyn G. Curtis, in recognition of her exemplary and dedicated service to Hudson Valley Community College over the past seventeen years (2000-2017) and to extend to her a unanimous vote of thanks on behalf of the college's Board of Trustees and the campus community, be, and hereby is, approved. The resolution shall read as follows:

**APPOINTMENT OF CAROLYN G. CURTIS
AS VICE PRESIDENT EMERITUS OF
HUDSON VALLEY COMMUNITY COLLEGE**

WHEREAS, Carolyn G. Curtis joined Hudson Valley Community College as Vice President for Academic Affairs in 2000, and

WHEREAS, Carolyn G. Curtis has been the leader of the largest division of the college for nearly two decades, and

WHEREAS, Carolyn G. Curtis has guided exceptional growth in academic and student support programs while maintaining the highest academic standards, and

WHEREAS, Carolyn G. Curtis has overseen more than 85 degree and certificate programs, 30 of which were created during her tenure, and

WHEREAS, Carolyn G. Curtis has managed four schools serving approximately 13,000 students each semester, and employing more than 650 full- and part-time faculty members, and

WHEREAS, Carolyn G. Curtis has hired a diversified and highly qualified faculty, department chairs, Associate Deans and Deans, and

WHEREAS, Carolyn G. Curtis has fostered the growth of distance education, with more than 25 degree and certificate programs available in an online format, as well as the expansion of the College in the High School, P-Tech and Early College High School programs; the Workforce Development Institute, and Community and Professional Education and the HonorScholar program, and

WHEREAS, Carolyn G. Curtis established the Center for Advanced Studies, which provides access to baccalaureate level degree programs on the Hudson Valley Community College campus through partnerships with four-year institutions, and

WHEREAS, Carolyn G. Curtis has guided the implementation of more than 350 transfer and articulation agreements with public and private four-year colleges, and

WHEREAS, Carolyn G. Curtis was instrumental in the planning and development of the college's TEC-SMART facility, the Science Center, the Center for Academic Engagement, as well as significant upgrades to the Marvin Library Learning Commons and Fitzgibbons Health Technologies Center, and

WHEREAS, Carolyn G. Curtis has been dedicated to improving the educational experience of thousands of students of Hudson Valley Community College,

NOW, THEREFORE, BE IT RESOLVED that, in special recognition of her leadership, her invaluable contributions and her devoted service to Hudson Valley Community College and its students over the past seventeen years, the Hudson Valley Community College Board of Trustees hereby appoints Carolyn G. Curtis as Vice President Emeritus, and

BE IT FURTHER RESOLVED that this Board hereby extends its deepest appreciation and a unanimous vote of thanks to Carolyn G. Curtis on behalf of the college's Board of Trustees and the entire campus community, and

BE IT FURTHER RESOLVED that this Resolution shall be recorded in the minutes of the Hudson Valley Community College Board of Trustees meeting, dated September 26, 2017.

Upon unanimous motion and second by the entire Board of Trustees, the following resolution was adopted unanimously.

**VICE PRESIDENT
EMERITUS: DR.
ALEXANDER J.
POPOVICS**

Resolved, that the request to award the title of Vice President Emeritus to Dr. Alexander J. Popovics, in recognition of his exemplary and dedicated service to Hudson Valley Community College over the past eleven years (2006-2017) and to extend to him a unanimous vote of thanks on behalf of the college's Board of Trustees and the campus community, be, and hereby is, approved. The resolution shall read as follows:

**APPOINTMENT OF ALEXANDER J. POPOVICS
AS VICE PRESIDENT EMERITUS OF
HUDSON VALLEY COMMUNITY COLLEGE**

WHEREAS, Alexander J. Popovics joined Hudson Valley Community College as Vice President for Enrollment Management and Student Development in 2006, and

WHEREAS, Alexander J. Popovics has been responsible for offices that oversee services to students, including Admissions, Athletics, Campus Ministry, the Center for Access and Assistive Technology, the Center for Careers and Transfer, Cultural Affairs, Health Services, the Registrar's Office, Student Activities and the Wellness Center, as well as Communications and Marketing, and

WHEREAS, Alexander J. Popovics has also overseen student discipline, the judicial system for students and served as the college's Title IX officer, ensuring compliance with federal guidelines for the prevention of sexual discrimination, harassment and assault, and

WHEREAS, Alexander J. Popovics restructured student services to create the Center for Careers and Transfer, the Wellness Center, where students can find help with both physical and mental health issues, and the Center for Access and Assistive Technology, which merges services for both physical and learning disabilities, and

WHEREAS, Alexander J. Popovics has served as a mentor to the Student Senate, assisting them in rewriting their bylaws, and providing guidance regarding the planning of Senate-sponsored activities, such as Pumpkin Palooza and the Welcome Week Experience, and

WHEREAS, Alexander J. Popovics has also served as President of the Faculty Student Association since 2006, and

WHEREAS, as President of the Faculty Student Association, Alexander J. Popovics has been responsible for the Viking Cove Bookstore, the Viking Day Care Center, food service and vending service, and coordinated the rewriting of the Association's bylaws, and

WHEREAS, as President of the Faculty Student Association, Alexander J. Popovics spearheaded the campaign to build the \$4.5 million Outdoor Athletic Complex and helped secure funding for the parking garage and major renovations in the Fitzgibbons Health Technologies Center, and

WHEREAS, Alexander J. Popovics's priority has always been what's best for students, serving as a strong advocate and a voice for all students at Hudson Valley Community College,

NOW, THEREFORE, BE IT RESOLVED that, in special recognition of his leadership, his outstanding contributions and his devoted service to Hudson Valley Community College and its students over the past eleven years, the Hudson Valley Community College Board of Trustees hereby appoints Alexander J. Popovics as Vice President Emeritus, and

BE IT FURTHER RESOLVED that this Board hereby extends its deepest appreciation and a unanimous vote of thanks to Alexander J. Popovics on behalf of the college's Board of Trustees and the entire campus community, and

BE IT FURTHER RESOLVED that this Resolution shall be recorded in the minutes of the Hudson Valley Community College Board of Trustees meeting, dated September 26, 2017.

INFORMATION ITEMS

The following information items were noted:

INFORMATION ITEMS

A. COLLEGE TENURE & PROMOTION TO ASSISTANT PROFESSOR

(In accord with the Faculty Association Agreement, a College faculty member at the rank of Instructor who is awarded tenure is automatically promoted to the rank of Assistant Professor and granted a \$1,000 increase in annual salary.)

Effective 9/1/2018

Jonathan Ashdown	Automotive, Manufacturing and Electrical Engineering Technologies
Peter Fil	Automotive, Manufacturing and Electrical Engineering Technologies
John McMahan	Building Systems Technology
Wenda Quidort	Biology, Chemistry and Physics

B. FULL-TIME FACULTY

1. School of Health Sciences
Lovern Shadwick, Instructor,
Nursing,
f/t appt., eff. 8/28/17 \$48,981/yr

C. FULL-TIME NON-TEACHING PROFESSIONAL

1. E.O.C.
Pamela Harris, Assistant to the Coordinator of
Student Services, E.O.C.,
f/t appt., eff. 8/28/17 \$51,000/yr
2. Enrollment Management & Student Development
Ann Petersen, Coordinator of Accessibility,
Center for Access and Adaptive Technology, (grant funded)
f/t appt., eff. 9/1/17 \$41,900/yr

Andrea Petley, Technical Assistant,
Center for Access and Adaptive Technology,
f/t appt., eff. 9/5/17 \$33,700/yr

Jabin Weaver, Head Baseball Coach,
Intercollegiate Athletics,
f/t temp. appt., eff. 9/1/17 \$6,500/yr

Travis Wood, Assistant Football Coach,
Intercollegiate Athletics,
f/t temp. appt., eff. 9/1/17 \$3,000/yr

D. PART-TIME FACULTY

1. Academic Affairs
Robert Olsen, Instructor,
Workforce Development,
p/t appt., eff. 9/12/17 \$3,000/season

Michael Washburn, Instructor,
Workforce Development,
p/t appt., eff. 9/12/17 \$3,000/season
2. E.O.C.
Ellen Mall John, Instructor,
E.O.C.,
p/t appt., eff. 9/5/17 \$41.00/hr
3. Schools of Business and Engineering & Industrial Technologies
Paul Elliott, Instructor,
Automotive, Manufacturing & Electrical Engineering Technologies,
p/t appt., eff. 9/5/17 \$1113/sch

Ronald Dean Odell, Instructor,
Automotive, Manufacturing & Electrical Engineering Technologies,
p/t appt., eff. 9/5/17 \$1113/sch

4. School of Liberal Arts & Sciences
Lorena Wood, Instructor,
English, Foreign Languages & ESL,
p/t appt. (shelf), eff. 9/14/17 or thereafter \$1113/sch

E. NON-INSTRUCTIONAL EMPLOYEES/CLASSIFIED STAFF

1. Administration and Finance

Tiffany Dodge, Custodial Worker,
Physical Plant,
f/t appt., eff. 8/24/17 or thereafter \$12.8426/hr

Alicia Wilkerson, Mail and Supply Clerk,
Business Services,
f/t appt., eff. 9/18/17 or thereafter \$13.1691/hr

2. School of Liberal Arts & Sciences
Rebecca Griffin, Program Assistant I,
Liberal Arts & Sciences,
prov. appt., eff. 8/24/17 or thereafter \$14.2652/hr

F. RESIGNATIONS

1. Jessica Gilbert, Site Supervisor/Academic Coach, Center for Academic Engagement, eff. 9/29/17
2. Ryan Paulsen, Assistant m/w Bowling Coach, Intercollegiate Athletics, eff. 9/1/17
3. Sarah Retersdorf, Interim Coordinator of Institutional Advancement, E.O.C., eff. 9/5/17
4. Kristen Stiegler, Technical Assistant, Biology, Chemistry & Physics, eff. 9/8/17

G. RETIREMENTS

1. Richard Bowman, Interim Network Engineer, Information Technology Services, eff. 10/6/17
2. Joseph Leffler, Assistant to the Director of Physical Plant, Administration, eff. 10/3/17
3. Barbara McBride, Assistant Director of Financial Aid, eff. 9/6/17

H. UNPAID LEAVE OF ABSENCE

1. Thomas P. Rogan, Professor, Health, Physical Education & Exercise Science, Spring 2018 Semester

I. ALCOHOLIC BEVERAGE REQUEST

1. Athletic Hall of Fame Induction Ceremony and Reception, McDonough Center Lobby, 10/7/17.

Upon a motion by Dr. Jennings, seconded by Dr. Kapp, an executive session was called at 5:37 p.m. for the purposes of discussing a personnel matter.

**EXECUTIVE
SESSION**

Upon a motion by Dr. Kapp, seconded by Mr. Pratt, the executive session was ended at 5:52 p.m. and Chairman Kelleher opened the meeting.

OCTOBER MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, October 24, 2017.

Upon a motion by Mr. Lang, seconded by Dr. Kapp, the meeting was adjourned at 5:53 p.m.

ADJOURNMENT


Suzanne Kalkbrenner