

# Hudson Valley Community College

80 Vandenburgh Avenue, Troy, New York 12180

## MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, April 24, 2018 on the college campus, 80 Vandenburgh Avenue, Troy, New York.

### **PRESENT**

Neil J. Kelleher, Chairman  
Judith Breselor  
Catherine I. Conroy  
William Fagan  
William C. Jennings  
Conrad J. Lang, Jr.  
Nathanael Savasta  
Brian Zweig

### **EXCUSED**

Joseph A. Kapp, Vice Chairman  
Wayne Pratt

### **ALSO PRESENT**

Andrew J. Matonak, President  
William Reuter, Vice President for Administration  
and Finance  
George J. Raneri, Secretary to the Board  
Suzanne Kalkbrenner, Assistant Secretary

C. Bosco	J. Hindes	K. Paquette
J. Brennan	M. Janosik	K. Petley
A. Courter	D. Kennedy	T. Traynham
S. Ely	E. Kiel	V. Valerio
M. Geehan	R. LaGatta	F. Vega
M. Green	L. Marion	P. White
C. Helwig		

During the Student Life committee meeting, Dr. Vance Valerio introduced the Programmatic Presentation, "Student Voices." Four students from the college's 2018 graduating class related their campus experiences to the Board. The students were: Jennifer Edwards, Graig Bell, Inesa Pengu and Tyler Sims.

Chairman Kelleher called the meeting to order at 5:38 p.m.

Upon a motion by Dr. Jennings, seconded by Ms. Breselor, the following resolution was adopted unanimously. **MINUTES**

**Resolved**, that the minutes of the regular meeting of the Board of Trustees, held on March 27, 2018, be, and hereby are, approved.

Upon a motion by Mr. Fagan, seconded by Mr. Lang, the following resolution was adopted unanimously.

**HVCC FOUNDATION  
IRS FORM 990**

**Resolved**, that the request to accept the Hudson Valley Community College Foundation, Inc.'s IRS Form 990 for the fiscal year ended June 30, 2017, as prepared by UHY, LLP, and as recommended by the Foundation Board of Directors on March 21, 2018, be, and hereby is, approved.

Upon a motion by Ms. Conroy, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**FACULTY  
STUDENT  
ASSOCIATION  
2018-19 OPERATING  
BUDGET**

**Resolved,** that the request for approval of the of the Faculty Student Association budget for Fiscal Year 2018-19, totaling \$8,442,686 in revenues and \$8,305,109 in expenditures, as recommended by the Faculty Student Association Board of Directors on March 12, 2018, be, and hereby is, approved.

**INFORMATION ITEMS**

The following information items were noted:

**INFORMATION  
ITEMS**

**A. 2018/2019 COLLEGE FACULTY MERIT RECOMMENDATIONS**

In accord with Article XII-C of the Collective Bargaining Agreement between the College and the Hudson Valley Community College Faculty Association, Faculty merit recommendations effective September 1, 2018, are outlined below.

**DEPARTMENT CHAIR (\$2000 each)**

Karen Jones, Professor, Business Administration

Susan Kutryb, Professor, Mathematics and Engineering Science

**FACULTY (\$1000 each)**

Danielle Blesi, Professor, Business Administration

Erica Cole, Assistant Professor, Medical Imaging

Joel Glickman, Assistant Professor, Mathematics and Engineering Science

Vonnie Jane Vannier, Associate Professor, English, Foreign Languages and English as a Second Language

**B. 2018/2019 COLLEGE NTP MERIT RECOMMENDATIONS (\$1000 Each)**

In accord with section 300.60 of the Administrative Code for Non-Teaching Professional personnel, NTP Merit awards, in the amount of \$1,000 each, effective September 1, 2018, are outlined below.

Jacqueline Bujanow, Technical Assistant, Office of the VP for Administration and Finance

Darren Ceccucci, Manager of Client Support Services, Information Technology Services

Richard Edwards, Director of Physical Plant

Brenda Hazard, Library Director

Loni Hetman, Technical Assistant, Office of Testing, NSO/Family Sessions, Advisement and Academic Placement

Karen Paquette, Director of Human Resources

**C. 2018/2019 EOC MERIT RECOMMENDATIONS (\$500 Each)**

The following EOC Merit awards, in the amount of \$500 each, effective September 1, 2018, are outlined below.

Jennifer Cook, Technical Assistant, Office of the Executive Director

Pamela Harris, Assistant Coordinator of Student Services – College and Career Services

Elaine Harwood, Coordinator of Institutional Advancement

Keevin Killikelly, Assistant Coordinator of Student Services – Enrollment

Melissa Thomas, Associate Coordinator for Business Services

**D. PART-TIME FACULTY**1. Academic Affairs

Michael Mineau, Instructor,  
Workforce Development,  
p/t appt., eff. 4/4/18

\$74.20/hr

John Francis, Instructor,  
Workforce Development,  
p/t appt., eff. 4/4/18

\$74.20/hr

2. School of Health Sciences

Ciara D'Angelo, Instructor,  
Dental Hygiene,  
p/t appt., eff. 8/27/18

\$1,113/sch

Sara Fox, Instructor,  
Dental Hygiene,  
p/t appt., eff. 8/27/18

\$1,113/sch

3. Schools of Liberal Arts & Sciences

Paul Aubin, Instructor,  
Fine Arts, Theatre Arts & Digital Media (HS Model),  
p/t appt., eff. 4/11/18

\$0

**E. PART-TIME NON-TEACHING PROFESSIONAL**1. Academic Affairs

Amy Bailey, Instructor,  
Kids on Campus, Community & Professional Education,  
p/t appt., eff. 3/24/18

\$25.00/hr

2. Enrollment Management & Student Affairs

Wanda Miles, P/T Technical Assistant for Testing,  
Center for Access and Assistive Technology,  
p/t appt., eff. 3/23/18 or thereafter

\$15.00/hr

Richard Parker, Assistant Track and Field Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 03/19/18

\$2,500/yr

3. Technology, Institutional Assessment and Planning

Joanne Durfee, Television Production Technician,  
Instructional Technologies/VVT,  
p/t appt., eff. 3/28/18

\$20.00/hr

Jeanne Gallagher, Television Production Technician,  
Instructional Technologies/VVT,  
p/t appt., eff. 3/28/18

\$20.00/hr

Justin Rockenstyre, Television Production Technician,  
Instructional Technologies/VVT,  
p/t appt., eff. 3/28/18

\$20.00/hr

Nina Schlosberg, Television Production Technician,  
Instructional Technologies/VVT,  
p/t appt., eff. 3/28/18 \$20.00/hr

Joshua Witmer, Television Production Technician,  
Instructional Technologies/VVT,  
p/t appt., eff. 3/28/18 \$20.00/hr

#### **F. NON-INSTRUCTIONAL EMPLOYEES/CLASSIFIED STAFF**

##### **1. Enrollment Management & Student Affairs**

Kaitlyn Henry, Program Assistant,  
Health Services,  
f/t appt., eff. 3/23/18 or thereafter \$17.2852/hr

Tara Isopo, Program Assistant,  
Health Services,  
f/t appt., eff. 3/23/18 or thereafter \$17.2852/hr

Amber Lee Simon, Program Assistant,  
Center for Careers and Transfer,  
f/t appt., eff. 5/7/18 \$18.1610/hr

#### **G. RESIGNATIONS**

1. Craig Chapman, Part-time Instructor, E.O.C., eff. 3/29/18
2. Kathleen Hukey, Technical Assistant, Biology, Chemistry & Physics, eff. 4/18/18
3. Jamie Miller, Counselor, Educational Opportunity Program, eff. 4/12/18
4. Maxwell Weaver, Assistant Basketball Coach, Intercollegiate Athletics, eff. 3/30/18

#### **H. RETIREMENTS**

1. Karen Nash, Professor, Human Services and Chemical Dependency, eff. 8/24/18
2. Keith Phillips, Technical Assistant for Testing and Admissions, E.O.C., eff. 5/29/18

#### **I. HVCC MONTHLY FINANCIAL REPORTS**

1. Current Unrestricted Fund Revenues & Expenditures, period ending 3/31/18
2. 2017-2018 Fiscal Year Operating Budget, Current Year Enrollment, as of 3/31/18

#### **MAY MONTHLY MEETING**

The next regular meeting of the Board of Trustees will be held on Tuesday, May 22, 2018.

Upon a motion by Dr. Jennings, seconded by Mr. Savasta, an executive session was called at 5:40 p.m. for the purposes of discussing a collective bargaining agreement, a personnel matter, and a real estate matter.

**EXECUTIVE  
SESSION**

Upon a motion by Ms. Breselor, seconded by Mr. Zweig, the executive session was ended at 7:10 p.m. and Chairman Kelleher opened the meeting.

Upon a motion by Mr. Zweig, seconded by Ms. Conroy, the meeting was adjourned at 7:11 p.m.

**ADJOURNMENT**

  
Suzanne Kalkbrenner