College Safety Committee
Meeting Minutes
September 15, 2004

In attendance: Patty Watt, Ron Beliveau, Kathy Cline, Wayne Deyo, Clem Campana, Steve Hladio, Zack Yannone, Ernie Aurelia

Absent: Pablo Negron, Janet Atwater, Peter Schaefer

Approval of minutes from last meeting
Tabled

Old Business

This portion of the meeting was deferred due to the expected length of topics under New Business.

New Business

Safety Committee Meeting Schedule
Patty suggested to better meet the committee’s work schedule, that meetings would be rescheduled for the third Thursday at 9:00 a.m.

- Power Outage Safety Issues
Patty brought to the attention of the committee that as a result of recent power outages a number of safety issues had occurred. These included people stuck in elevators, falls, lack of lighting in windowless locations and problems when ventilation equipment does not function in labs, etc.

Patty reviewed instructions/guidelines to be used when stuck in an elevator.

A committee member suggested that rather than inundate Physical Plant with work orders, a better solution would be to have Vice Presidents and Department Chairs identify safety issues pertinent to their Departments when a power outage occurs. The committee agreed and Patty will undertake this task.

These items remain open:
- United Educators Report

The committee reviewed and discussed the reports which suggest precautions on various topics.

**Slip/Fall Hazards**
*Suggested Response:*
- Use of work order system
- Reinstitute the list of areas to be maintained during storm emergencies
- Review injury reports – rate of injury falls

**Traffic Lanes and Parking Lots**
*Suggested Response:*
- Fresh pavement markings for parking lots has been completed
- Project underway to establish pedestrian crosswalks, where needed.

**Athletics**
*Agreed that facilities inspection checklist would be a good tool for every department*
*Agreed batting cage needs for supervision*

**Campus Security**
*Since Security is a 24/7 operation, first emergency response training should occur.*

**Safety Committee**
Patty noted that many of the best practices suggested have already been implemented. In addition, the committee suggested better use of the safety library by better awareness of availability topics.

This item remains open.

Next meeting: October 24, 2004