

Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, September 27, 2016 on the college campus, 80 Vandenburg Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
Joseph A. Kapp, Vice Chairman
Judy Breselor
Catherine I. Conroy
William F. Fagan
William C. Jennings
Conrad H. Lang, Jr.
Wayne Pratt
Manik Elahi S.
Brian S. Zweig

Andrew J. Matonak, President
James LaGatta, Vice President for Administration
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

J. Barrett	A. Evancoe	L. Marion
D. Baxter	J. Fatato	M. Musso
P. Blacklock	L. Florio	A. Popovics
C. Bosco	T. Gil	G. Sausville
J. Brennan	M. Gore	K. Sayers
S. Chatterji	M. Green	R. Schultz
D. Clickner	C. Helwig	J. Stenard
C. Curtis	J. Hindes	M. Swain
C. D'Allaird	D. Kennedy	J. Thompson
L. Desnoyers	R. LaGatta	B. Vlieg
R. Edwards	D. Larkin	P. White
S. Ely	R. Major	

EXCUSED

none

Chairman Kelleher called the meeting to order at 5:03 p.m.

Upon a motion by Dr. Kapp, seconded by Mr. Lang, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees held on August 30, 2016, be, and hereby are, approved.

Upon a motion by Mr. Pratt, seconded by Ms. Breselor, the following resolution was adopted unanimously.

Resolved, that the request made for approval of the establishment of the designated account entitled "Roof Replacement Projects and Critical Facility Maintenance," be, and hereby is, approved. The resolution shall read as follows:

**ESTABLISHMENT
OF DESIGNATED
ACCOUNT--ROOF
REPLACEMENT
PROJECTS AND
CRITICAL FACILITY
MAINTENANCE**

**ESTABLISHMENT OF DESIGNATED ACCOUNT: “ROOF REPLACEMENT
PROJECTS AND CRITICAL FACILITY MAINTENANCE”**

Whereas, the College is in need of funding for various roof replacement projects and critical facility maintenance; and

Whereas, the College does not have sufficient operating funds for said expenses; and

Resolved, that the College Board of Trustees approves the establishment of a designated account entitled “Roof Replacement Projects and Critical Facility Maintenance” in the amount of \$5,231,500; and, be it further

Resolved, that the funding for said designated accounts be transferred from the College’s designated Termination Benefit Account.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. COLLEGE TENURE & PROMOTION TO ASSISTANT PROFESSOR

(In accord with the Faculty Association Agreement, a College faculty member at the rank of Instructor who is awarded tenure is automatically promoted to the rank of Assistant Professor and granted a \$1,000 increase in annual salary.)

Effective 9/1/2017

Brian Farr
Julie Friot
Michael Shea

Human Services and Chemical Dependency Counseling
Biology, Chemistry & Physics
Biology, Chemistry & Physics

B. FULL-TIME FACULTY

1. School of Health Sciences

Jodi Dorrough, Instructor,
Nursing,
f/t appt., eff. 8/29/16

48,981/yr

C. FULL-TIME NON-TEACHING PROFESSIONAL

1. Enrollment Management & Student Development

Robert Coleman, Interim Head Women’s
Basketball Coach, Intercollegiate Athletics,
f/t temp. appt., eff. 9/1/16

\$6500/yr

Teresa Farrell, Communications & Marketing
Specialist, Communications & Marketing,
f/t appt., eff. 9/9/16 or thereafter

\$34,500/yr

James Seay, Assistant Football Coach,

Intercollegiate Athletics, f/t temp. appt., eff. 9/20/16	\$4,000/yr
Austin Zeleski, Assistant Football Coach, Intercollegiate Athletics, f/t temp. appt., eff. 9/20/16	\$4,000/yr
2. <u>E.O.C.</u> Kaitlin Beam, Lab Technology Coordinator, E.O.C., f/t appt., eff. 9/19/16 or thereafter	\$40,000/yr
Kelly Bunkley, Lab Technology Coordinator, E.O.C., f/t appt., eff. 9/19/16 or thereafter	\$40,000/yr
Delia Hubbard, Lab Technology Coordinator, E.O.C., f/t appt., eff. 9/19/16 or thereafter	\$40,000/yr
3. <u>Schools of Liberal Arts & Sciences</u> Kristen Stiegler, Technical Assistant, Biology, Chemistry and Physics, f/t appt., eff. 9/9/16 or thereafter	\$34,500/yr
D. PART-TIME FACULTY	
1. <u>Academic Affairs</u> Susan Bahlatzis, Instructor, Community & Professional Education, p/t appt., eff. 8/30/16 or thereafter	\$40.00/hr
Faith Green, Instructor, Community & Professional Education, p/t appt., eff. 8/30/16 or thereafter	\$40.00/hr
Julie Litwin, Instructor, Community & Professional Education, p/t appt., eff. 8/30/16 or thereafter	\$40.00/hr
David Louis, Instructor, Community & Professional Education, p/t appt., eff. 8/30/16 or thereafter	\$40.00/hr
Nancy Lyons, Instructor, Community & Professional Education, p/t appt., eff. 8/30/16 or thereafter	\$40.00/hr
2. <u>School of Health Sciences</u>	

John Kirk, Instructor,
Medical Imaging,
p/t appt., eff. 8/29/16 \$1113/sch

Dennis Latham, Instructor,
Nursing,
p/t appt., eff. 8/29/16 \$1113/sch

3. Schools of Liberal Arts & Sciences
Stephanie Clowe, Instructor,
English, Foreign Languages, and English as a Second Language,
p/t appt., eff. 8/29/16 \$1113/sch

E. RESIGNATIONS

1. Nancy Bush, Technical Assistant, Biology, Chemistry & Physics, eff. 8/30/16
2. Monica Milko Drumm, Internal Auditor, Administration, eff. 10/04/16
3. Carrie Zurenko, Counselor, Wellness Center, eff. 10/7/16

F. ADVISORY COMMITTEE APPOINTMENTS

1. Clean Energy Management
Mark D. Richardson
Brian T. Stanley
David Verner
Rodney G. Wiltshire Jr.
2. Dental Hygiene
Donald LeDuke, DDS
3. Fine Arts, Theatre Arts and Digital Media
Sean Hovendick

G. ALCOHOLIC BEVERAGE REQUESTS

1. Homecoming Athletics Alumni Reception, McDonough, 10/7/16
2. Nursing Class of 1966 Reunion, Science Center, 10/7/16

Chairman Kelleher again offered his thanks to the faculty who attended the meeting to give voice to concerns on behalf of all the faculty. He stated that he was impressed with their technical skills, and that he and the Board were immensely proud of the college's faculty.

OCTOBER MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, October 25, 2016.


Upon a motion by Dr. Jennings, seconded by Mr. Zweig, an executive session was called at 5:08 p.m. for the purpose of discussing a personnel issue.

**EXECUTIVE
SESSION**

Upon a motion by Mr. Fagan, seconded by Mr. Lang, the executive session was ended at 5:40 p.m. and Chairman Kelleher opened the meeting.

Upon a motion by Dr. Jennings, seconded by Ms. Conroy, the meeting was adjourned at 5:41 p.m.

ADJOURNMENT



Suzanne Kalkbrenner
Assistant Secretary to the Board