

Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, January 24, 2017 on the college campus, 80 Vandenburg Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
Joseph A. Kapp, Vice Chairman
Judy Breselor
Catherine I. Conroy
William F. Fagan
William C. Jennings
Conrad H. Lang, Jr.
Wayne Pratt
Manik Elahi S.
Brian S. Zweig

Andrew J. Matonak, President
James LaGatta, Vice President for Administration
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

C. Bosco	M. Green	K. Petley
J. Braungard	J. Heiser	A. Popovics
J. Brennan	B. Kearns	R. Schultz
A. Carrozza	D. Kennedy	J. Vandenburg
D. Clickner	E. Kiel	B. Vlieg
A. Courter	R. LaGatta	P. White
S. Ely	K. Paquette	A. Zhang
J. Fatato		

EXCUSED

none

Before the meeting was called to order, Chairman Kelleher recognized Mr. Elahi S., who read the following statement on behalf of the Student Senate:

“The students at HVCC are proud to support the Excelsior Scholarship program that Governor Cuomo announced, and lauds his efforts to make public higher education more affordable and accessible for all New Yorkers. These scholarships align with the underlying promise of an affordable public education in New York's world-class public colleges and universities.

**EXCELSIOR
SCHOLARSHIP**

With these scholarships in place, the students at HVCC are confident that New York's families with the greatest financial need will be given an opportunity to access the resources and programs that our campus has to offer. We hope that the NYS Senate and Assembly act quickly to allocate the funding necessary for this program to ensure that qualifying families across the state can reap the benefits of a quality education.”

Chairman Kelleher called the meeting to order at 5:31 p.m.

Upon a motion by Ms. Breselor, seconded by Mr. Pratt, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on December 20, 2016, be, and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Dr. Kapp, the following resolution was adopted, with Ms. Breselor abstaining.

**UPSEU
SUCCESSOR
AGREEMENT**

Resolved, that the request to approve a Memorandum of Agreement between Hudson Valley Community College and Hudson Valley Community College Public Safety Officers Unit of United Public Service Employees Union (UPSEU) for a collective bargaining agreement covering the period September 1, 2017 through August 31, 2020, be, and hereby is, approved.

Upon a motion by Ms. Conroy, seconded by Mr. Fagan, the following resolution was adopted, with Ms. Breselor abstaining.

**NTPA
SUCCESSOR
AGREEMENT**

Resolved, that the request to approve a Memorandum of Agreement between Hudson Valley Community College and Hudson Valley Community College Non-Teaching Professional Association (NTPA) for a collective bargaining agreement covering the period September 1, 2017 through August 31, 2020, be, and hereby is, approved.

Upon a motion by Dr. Jennings, seconded by Dr. Kapp, the following resolution was adopted unanimously.

**FY 2015-16 AUDITED
FINANCIAL
STATEMENTS**

Resolved, that the request to accept the college's audited financial statements for the fiscal year September 1, 2015 through August 31, 2016 as conducted by Urbach, Hacker, and Young LLP be, and hereby is, approved.

Upon a motion by Ms. Breselor, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**HVCC FOUNDATION—
APPOINTMENT OF
OFFICERS AND
DIRECTORS**

Resolved, that the request for approval of officer appointments, director reappointments and new director appointments to the Hudson Valley Community College Foundation, as recommended by the Foundation Board of Directors on January 18, 2017, be, and hereby are, approved, as follows:

- A. The Foundation Board of Directors recommends the following slate of officers for a term from February 1, 2017 to January 31, 2018:

Frank Sarratori, Chairperson
Jerilee Beaudoin '92, Vice Chairperson
Leslie King, Vice Chairperson
Mark Mitchell '74, Treasurer
Kelly Klopfer, Secretary

- B. The Foundation Board of Directors recommends the following new director for a term February 1, 2017 to January 31, 2020:

Michelle Hogan

Upon unanimous motion and second by the entire Board of Trustees, following resolution was adopted unanimously.

**HVCC FOUNDATION—
APPOINTMENT OF
JAMES A. WALSH AS
DIRECTOR
EMERITUS**

Resolved, that the request for approval of the appointment of James A. Walsh as Director Emeritus (posthumous), as recommended by the Foundation Board of Directors on January 18, 2017, be, and hereby is, approved.

The resolution shall read as follows:

Appointment of James A. Walsh '61 as Director Emeritus (posthumous) of the Hudson Valley Community College Foundation, Inc. Board of Directors

WHEREAS, James A. Walsh '61 graduated from Hudson Valley Community College with a degree in Construction Technology, he joined the ranks of the Niagara Mohawk Power Corp. as a meter reader. Thirty-five years later, he retired as the company's area manager, and

WHEREAS, James A. Walsh '61 served as a Foundation Director from 1994 to 2016, with dedication to the mission of Hudson Valley Community College to serve its students, faculty, staff and alumni, and

WHEREAS, James A. Walsh '61 has served as a champion to the mission of Hudson Valley Community College to provide dynamic, student-centered, comprehensive and accessible educational opportunities that address the diverse needs of the community, and

WHEREAS, James A. Walsh '61 has been committed through his business acumen to providing caring, personal, high-quality service at a reasonable cost to support students' success in reaching and raising their goals, and

WHEREAS, James A. Walsh '61 has been one of Hudson Valley's most visible alumnus, lending his face and voice to advertisements to promote the college, and has attracted private resources to the Foundation, and has served as vice chairman of the Foundation's Board of Directors and in February 2007, served as chairman, and

WHEREAS, James A. Walsh '61, following his retirement and upon the recommendation of New York State Senate Majority Leader Joseph L. Bruno, Gov. George Pataki appointed Mr. Walsh as a New York State Commissioner of Elections, and one year later became Chairman of the Board.

NOW, THEREFORE, BE IT RESOLVED that, in special recognition of his distinguished service, Hudson Valley Community College, the Foundation Board of Directors, the Foundation Executive Committee and members of the board wish to acknowledge James A. Walsh '61 by appointing him as a Foundation Board Director Emeritus (posthumous), and

BE IT FURTHER RESOLVED that this Board herein extends its deepest appreciation to James A. Walsh '61 for his dedication and service to Hudson Valley Community College and to the people of Rensselaer County and the Capital Region, and

BE IT FURTHER RESOLVED that this Resolution is recorded in the minutes of the Hudson Valley Community College Foundation Annual Meeting, dated January 18, 2017, and the Hudson Valley Community College Board of Trustees meeting, dated January 24, 2017.

Chairman Kelleher stated that Jim Walsh was a tremendous advocate for Hudson Valley Community College and for Rensselaer County, and served as a fierce champion of the college. Mr. Lang added that he had known Jim Walsh for over fifty years and that he was one of the finest people and finest public servant that he had ever known.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. FULL-TIME FACULTY**1. Schools of Business & Engineering and Industrial Technologies**

Brittany Slingerlang Kitterman,
 Department Chair, Building Systems Technology,
 f/t appt., eff. 8/26/17

\$55,000/yr
 +\$8750 Stipend

B. FULL-TIME NON-TEACHING PROFESSIONALS**1. Administration**

Karen Paquette, Director of Human Resources,
 Administration,
 f/t appt., eff. 1/9/17

\$95,000/yr

2. EOC

Wendy Carpenter, Assistant Coordinator of Student Services – Testing,
 E.O.C.,
 f/t appt., eff. 1/5/17 or thereafter

\$48,000/yr

Lydie Kengne, Enrollment Specialist,
 E.O.C.,
 f/t appt., eff. 1/5/17 or thereafter

\$41,000/yr

3. Executive

Ainsley Thomas, Chief Diversity Officer,
 President's Office,
 f/t appt., 1/9/17 or thereafter

\$85,000/yr

4. Finance

Zeenat Ghuman, Financial Service/Accounting Analyst,
 Finance,
 f/t appt., eff. 1/4/17

\$42,000/yr

5. Technology, Institutional Assessment and Planning

Frank Montanaro, Microcomputer Technician,
 Information Technology Services,
 f/t appt., eff. 1/3/17

\$35,000/yr

C. PART-TIME FACULTY**1. Academics**

Judith Gustafson, Instructor,
 Community & Professional Education,
 p/t appt., eff. 1/4/17 or thereafter

\$40.00/hr

Awad Mustafa, Instructor,
 Community & Professional Education,
 p/t appt., eff. 1/4/17 or thereafter

\$40.00/hr

Amanda Nuccio, Instructor,
 Community & Professional Education,
 p/t appt., eff. 1/4/17 or thereafter

\$40.00/hr

2. Schools of Liberal Arts & Sciences

Kimberly Cradona, Instructor,
Criminal Justice, Forensic Science and Public Administration,
p/t appt., eff. 1/17/17 \$1113/sch

Lynne Johns, Instructor,
Human Services and Chemical Dependency Counseling,
p/t appt., eff. 1/17/17 \$1113/sch

Daniel O'Connor, Instructor,
History, Philosophy and Social Sciences,
p/t appt., eff. 1/17/17 \$1113/sch

Frank Risler, Instructor,
Criminal Justice, Forensic Science and
Public Administration, p/t appt., eff. 1/17/17 \$1113/sch

Michael Rivest, Instructor,
History, Philosophy and Social Sciences,
p/t appt., eff. 1/17/17 \$1113/sch

D. CLASSIFIED

1. Technology, Institutional Assessment and Planning

Kimberly Student, Program Assistant,
Information Technology Services,
f/t appt., eff. 1/11/17 or thereafter \$17.8049/hr

E. RESIGNATION

1. Ana Almonte, Assistant Professor, English, Modern Languages and English as a Second Language, eff. 1/16/17

F. RETIREMENTS

1. Suzanne Brownrigg, Director of High School Programs and Educational Outreach, eff. 3/31/17
2. Sylvia Cocca, Program Assistant Academics II, Criminal Justice, Forensic Science and Public Administration, eff. 1/6/17
3. Roberta Gentner, Custodial Worker, Physical Plant, eff. 1/6/17
4. Eileen Mahoney, Professor, Teacher Preparation, eff. 1/5/17

G. HVCC MONTHLY FINANCIAL REPORTS

1. Current Unrestricted Fund Revenues & Expenditures, period ending 12/31/16
2. Operating Expenditures by Object, period ending 12/31/16
3. Grant Expenditures by Object, period ending 12/31/16

H. FACULTY-STUDENT ASSOCIATION FINANCIAL REPORTS

1. FSA Financial Statements, as of 12/31/16

Upon a motion by Dr. Jennings, seconded by Dr. Kapp, an executive session was called at 5:40 p.m. for the purpose of discussing a personnel action.

**EXECUTIVE
SESSION**

Upon a motion by Mr. Fagan, seconded by Mr. Lang, the executive session was ended at 6:14 p.m. and Chairman Kelleher opened the meeting.

FEBRUARY MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, February, 2017.

Upon a motion by Mr. Elahi S., seconded by Mr. Zweig, the meeting was adjourned at 6:15 p.m.

ADJOURNMENTA handwritten signature in cursive script, reading "Suzanne Kalkbrenner", is written over a horizontal line.

Suzanne Kalkbrenner
Assistant Secretary to the Board