Hudson Valley Community College

80 Vandenburgh Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, March 26, 2019 on the college campus, 80 Vandenburgh Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
Joseph A. Kapp, Vice Chairman
Judith Breselor
Brendan James Caluneo (via videoconference; non-voting)
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

EXCUSED

Catherine I. Conroy
William Fagan

ALSO PRESENT

Dr. Roger A. Ramsammy, President
William Reuter, Vice President for Administration and Finance
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

J. Ashdown	A. Geisendorfer	K. Paquette
C. Bosco	P. Hill	K. Petley
J. Brennan	M. Janosik	J. Slavin
L. Coplin	D. Kennedy	A. Thomas
S. Ely	E. Kiel	F. Vega
K. Ferrer-Muñiz	R. LaGatta	B. Vlieg
M. Geehan	L. Marion	

Prior to the start of the committee meetings, President Ramsammy and Chairman Kelleher welcomed members of the staff of *The Hudsonian*, and their advisor, Professor Rachel Bornn, to recognize their achievement at the 2019 College Media Association David L. Adams Apple Awards. The Board congratulated the *The Hudsonian* staff for placing third in the "Best Newspaper: Two-year School" category. Editor-in-Chief Jaimie Albright was joined by Hailey McLaughlin, Copy Editor; Kevin Waltz, Managing Editor; Angela Scipione, News Editor; and Nicole Scipione, Web Editor. Mr. Albright spoke about the dedication of the *Hudsonian* staff, many of whom were not able to be present, and both he and Professor Bornn thanked the college for its support.

Chairman Kelleher called the monthly meeting to order at 5:27 p.m.

MINUTES

Upon a motion by Mr. Pratt, seconded by Ms. Breselor, the following resolution was adopted unanimously.

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on February 26, 2019, be and hereby are, approved.

AMENDED AGENDA

Upon a motion by Dr. Jennings, seconded by Dr. Kapp, the Board voted unanimously to accept the agenda as amended to include a request for appointment of an interim Dean of the School of Business and the School of Industrial and Mechanical Technologies.

CURRICULUM CHANGES

Upon a motion by Dr. Kapp, seconded by Mr. Pratt, the following resolution was adopted unanimously.

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved:

1. Change in Degree Requirements:

A. Entrepreneurship A.A.S. Degree – Fall 2019

With the change to a computer elective, students will be able to bring in other higher level computer courses, therefore having computer course options to best meet their specific educational needs and goals.

Current:	**New:**
CMPT 101, Computer Concepts and Applications I	Computer Elective. Any CMPT or CISS course. Recommend CMPT 101, CMPT 115.

2. Deactivate and Discontinue:

A. Surgical Technology Certificate – Fall 2019

The current CAAHEP Accreditation Standards for Surgical Technology were adopted in 2013 and include a Guideline related to Standard I.A. stating, "Projected for August 1, 2021, all sponsoring institutions should award a minimum of an associate degree at the completion of the program." All currently registered students will have completed the program by this date.

APPOINTMENT OF INTERIM DEAN

Upon a motion by Mr. Grant, seconded by Dr. Jennings, the following resolution was adopted unanimously.

Resolved, that the request for the appointment of Jonathan D. Ashdown, Ph.D., as Interim Dean of the School of Business and the School of Industrial and Mechanical Technologies, at a salary of $100,000, effective June 1, 2019 or thereafter, be and hereby is, approved.

President Ramsammy and Chairman Kelleher led the group in congratulating Dr. Ashdown, who thanked the President and the Board for the opportunity.

INFORMATION ITEMS

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The following information items were noted:

A. FULL-TIME NON-TEACHING PROFESSIONALS

1. Academic Affairs

Gregory Cashdollar, Advising Specialist,
Criminal Justice, Forensic Science and Public Administration,
f/t appt., eff. 3/7/19 or thereafter $40,100/yr

Chloe Glenn, Academic Coach,
Learning Assistance Center,
f/t appt. (grant–funded) eff. 4/1/19 $40,000/yr

2. Enrollment Management & Student Development

Kiley Fitzgerald, Assistant Registrar,
Registrar,
f/t appt., eff. 4/15/19 — $42,500/yr

Jessica Pugliese, Assistant Director of Admissions,
Enrollment Management and Student Development,
f/t appt., eff. 2/25/19 — $49,000/yr

B. FULL-TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF

1. Administration and Finance

Shelly Green, Payroll Clerk,
Payroll Department,
f/t appt., eff. 3/18/19 — $18.1766/hr

Lucas Valli, Carpenter,
Physical Plant,
f/t appt., eff. 3/4/19 or thereafter — $19.4356/hr

C. PART-TIME FACULTY

1. School of Liberal Arts and Sciences

Leigh Augustine, Instructor,
Teacher Preparation Dept.,
p/t appt., eff. 9/4/19 — $1,113/sch

Jiashu Lei, Instructor,
English, Foreign Languages and English as a
Second Language (HS model),
p/t appt., eff. 3/7/19 — $0

Pamela Maxstadt, Instructor,
Teacher Preparation Dept.,
p/t appt., eff. 9/4/19 — $1,113/sch

D. PART-TIME NON-TEACHING PROFESSIONALS

1. Administration and Finance

Dominique Davis, Assistant Event Coordinator,
Institutional Services and Events,
p/t appt., eff. 3/11/19 — $20.00/hr

Stephaun Grinage, Assistant Event Coordinator,
Institutional Services and Events,
p/t appt., eff. 3/11/19 — $20.00/hr

Chris Joyce, Assistant Event Coordinator,
Institutional Services and Events,
p/t appt., eff. 3/11/19 — $20.00/hr

Brad Sullivan, Assistant Event Coordinator,
Institutional Services and Events,
p/t appt., eff. 3/11/19 — $20.00/hr

Robert Van Hoesen, Assistant Event Coordinator,
Institutional Services and Events,
p/t appt., eff. 3/11/19 $20.00/hr

2. Enrollment Management and Student Development
Joe Altieri, Interim Head Baseball Coach,
Intercollegiate Athletics,
p/t appt., eff. 2/19/2019 $5,000/yr

Zach Breen, Interim Assistant Baseball Coach,
Intercollegiate Athletics,
p/t appt., eff. 2/19/2019 $2,000/yr

Richard Tedisco, Interim Assistant Softball Coach,
Intercollegiate Athletics,
p/t appt., eff. 2/19/2019 $1,000/yr

E. PART-TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF

1. Enrollment Management and Student Development
Michele Burns, Data Entry Machine Operator PT,
Admissions,
p/t appt., eff. 3/13/19 or thereafter $15.8073/hr

F. RESIGNATIONS

1. Adam Cutspec, Assistant Baseball Coach, Intercollegiate Athletics, eff. 2/21/19
2. Shaun Fisher, Assistant Baseball Coach, Intercollegiate Athletics, eff. 2/20/19
3. Runie Mensche, Assistant Softball Coach, Intercollegiate Athletics, eff. 2/15/19
4. Jabin Weaver, Head Baseball Coach, Intercollegiate Athletics, eff. 2/15/19

G. RETIREMENT

1. William Bellard, Motor Equipment Operator Heavy, Grounds Department, eff. 3/4/19

H. ADVISORY COMMITTEE APPOINTMENTS

1. Fine Arts, Theatre Arts and Digital Media
John Kenific, Keniscope Moving Pictures/Go Advertising Design

I. ALCOHOLIC BEVERAGE REQUESTS

1. "An Evening with Gloria Steinem," Maureen Stapleton Theatre, 4/5/19

J. HVCC MONTHLY FINANCIAL REPORTS

1. 2018-2019 Fiscal Year Operating Budget Summary as of 2/28/19
2. 2018-2019 Enrollment Summary – Spring 2019
3. Capital Expenditures, February 2019 and cumulative

APRIL MONTHLY MEETING

The next regular monthly meeting of the Board of Trustees will be held on Tuesday, April 30, 2019.

ADJOURNMENT

Upon motion by Dr. Jennings, seconded by Mr. Zweig, the meeting was adjourned at 5:30 p.m.

Suzanne Kalkbrenner
Assistant Secretary to the Board of Trustees