Hudson Valley Community College

80 Vandenburgh Avenue, Troy, New York 12180

MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, May 24, 2022, on the college campus, 80 Vandenburgh Avenue, Troy, New York; via remote meeting and live streamed for the public on the college's website at www.hvcc.edu.

PRESENT
Neil J. Kelleher, Chairman
Judith Breselor
Philip J. Danaher
William Fagan
Flora Fasoldt
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

ABSENT
Talia Edwards

ALSO PRESENT
Dr. Roger A. Ramsammy, President
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary to the Board

J. Ashdown	M. Geehan	F. Padula
J. Bourdeau	D. Fernandez-Pallozzi	K. Paquette
C. Campana	G. Healy	K. Petley
D. Christian	P. Hill	M. Reynolds
L. Coplin	D. Kennedy	H. Rodriguez
A. Courter	P. Klimkewicz	M. Shea
S. Cowan	I. LaChance	D. Shoemaker
J. DiLorenzo	R. LaGatta	J. Stenard
S. Ely	L. Marion	R. Wilson

During the committee meetings, President Ramsammy introduced Dr. Michael Shea and Dr. Frank Padula of the Biology, Chemistry and Physics Department. Dr. Shea then introduced Kainat Akhtar '16, who is now a doctoral student at Albany Medical College. Ms. Akhtar spoke about discovering her love of research under the mentorship of Dr. Shea and Dr. Padula and briefly described her research into using peripheral non-invasive ultrasound as a therapeutic treatment for IBD and degenerative nerve disorders. Ms. Akhtar told the Board that she would not be where she is today without studying at Hudson Valley Community College.

Chairman Kelleher called the meeting to order at 5:58 p.m.

MINUTES

Upon a motion by Dr. Jennings, seconded by Mr. Fagan, the following resolution was adopted unanimously.

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on April 26, 2022, be and hereby are, approved.

HVCC 2022-2023 OPERATING BUDGET

Upon a motion by Mr. Fagan, seconded by Mr. Pratt, the following resolution was adopted unanimously.

Resolved, that the request to approve the Hudson Valley Community College Operating Budget for the fiscal year commencing September 1, 2022 and ending August 31, 2023 of $91,951,032, be and hereby is, approved.

TRANSFER OF FUND BALANCE TO DESIGNATED ACCOUNT

Upon a motion by Ms. Breselor, seconded by Dr. Jennings, the following resolution was adopted unanimously.

Resolved, that the request to approve the transfer of funds from the College's Fund Balance Account in the amount of $6,015,092.00 to be placed in three designated accounts entitled "Academic Services," "Construction and Technology Upgrades," and "Student Services," be and hereby is, approved.

HVCC 2022-2023 TUITION & FEE SCHEDULE

Upon a motion by Mr. Zweig, seconded by Mr. Fagan, the following resolution was adopted unanimously.

Resolved, that the request for approval of the Hudson Valley Community College Tuition and Fee Schedule, for the fiscal year commencing September 1, 2022 and ending August 31, 2023, be and hereby is, approved, and attached hereto as Exhibit A.

CURRICULUM CHANGES

Upon a motion by Mr. Pratt, seconded by Dr. Jennings, the following resolution was adopted unanimously.

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved:

A. SCHOOL OF HEALTH SCIENCES

1. Human Services and Chemical Dependency

Change to Program:

- **Chemical Dependency Counseling AAS**
  The Chemical Dependency Counseling program prepares students to enter the field of alcoholism and drug treatment. The major is approved by the New York State Office of Alcoholism and Substance Abuse Services (OASAS) and has been designed to meet educational requirements for the Credential in Alcoholism and Substance Abuse Counseling (CASAC). Graduates of the program are immediately eligible for CASAC Trainee certification through OASAS.

  Prospective students who have a bachelor's degree or higher can obtain the CASAC-T certification by taking select courses necessary to complete those requirements. Matriculation in the degree program is still required.

  In the second year of the program, students are assigned to field placements for two terms. These internships are central to the major and occur in local hospitals and out-patient clinics that provide treatment for chemical dependency problems.

  Students admitted to this program typically have a special sensitivity to the disease of chemical dependency and to the range of challenges faced by recovering people. While most students in the program are full-time and working toward their degree, many are part-time, non-traditional students who enter the program to accomplish specific career objectives.

CDC students very often bring to this program a wide array of life experiences which enhances learning and facilitates self-discovery and professional growth. The diversity of the student population in this program is thought to be one of its best assets.

The program does not prepare students for practice outside the regulations of a Credentialed Alcoholism and Substance Abuse Counselor (CASAC) as defined by the New York State Office of Alcoholism and Substance Abuse Services (OASAS).

Students in this program may be subject to drug testing and criminal background checks at their own expense. Results must be shared with the Department Chairperson and internship site. If the internship site determines the student is not eligible for that placement, the student may be unable to complete degree requirements.

Program Entrance Requirements

Courses	Entry Term	Special Notes	H.S. Average
None	Fall and Spring		N/A

The estimated cost of books for the student enrolled in the first full-time term as outlined would be approximately $630.

2. Health, Physical Education and Exercise Studies

Change to Existing Course:

- **HLTH 200 – Foundations of Health Education**
  Proposal is for existing course, HLTH 200, to be identified with a Humanities designation for SUNY General Education/LAS.

  HLTH 200 Course Description: This course is designed to examine the philosophical, ethical and theoretical foundations of the professional practice of health education in school, community, work-site settings, as well as in health promotion consultant activities. Students will gain a greater understanding of the theories, elements, practices and principles that contribute to the need for and the successful implementation of a wide range of health education activities designed to enhance health promotion and disease prevention.

New Course:

- **HLTH 145 – Philosophy of Traditional & Alternative Medicine**
  The course Philosophy of Traditional and Alternative Medicine is in response to a movement towards more holistic health and the questions that can arise. Presently there is a lot of misleading information surrounding complementary and alternative medicine as compared to the more evidence-based traditional medicine. When we prepare our students for the professional world our department feels it is our responsibility to equip them with the information to make sound decisions, hence the creation of this course. The course will not commit to one philosophy over the other, but merely supply them with the information to make their own decisions. This course will hopefully be approved as a SUNY general education course in the humanity category so that our students will have a meaningful option to complete that requirement.

B. SCHOOL OF STEM

3. Engineering, Architecture, Construction, Computer Science & Mathematics

Change to Program:

- **Architectural Technology AAS**

The Architectural Technology A.A.S. program prepares students to explore innovative ideas and technologies that impact the environment and society. The curriculum is designed to provide technically trained personnel for the building construction industry and its interrelated fields of architecture and engineering at a level between the skilled artisan and the professional engineer and architect. Students enrolled in the Architectural Technology program will develop an understanding of the interwoven problems and relationships of the owner, architect, engineer, contractor and municipalities as they apply to the planning, design and erection of buildings.

Required and elective courses emphasize detailed residential and commercial construction drawings, rendering and designing of a variety of building types applying current codes, drafting media, and computer-generated design. Equally emphasized is the understanding of building methods, materials, structure and mechanical systems and cost estimating procedures.

Because the course of study encompasses technology, natural and social sciences, math and the arts, there are various opportunities for graduates of the program in both the public and private areas. Graduates will be qualified for employment in architectural design and planning firms as well as for positions in architectural preservation, development corporations, construction companies, engineering firms and surveying firms.

The Architectural Technology program provides an excellent opportunity for students who plan to work in the architectural field upon graduation or who wish to transfer to a four-year architectural program in order to become a registered architect, and is fully consistent with the academic mission of the School of Engineering and Industrial Technologies at Hudson Valley Community College and furthers its goal of providing an educated workforce for the Capital Region and beyond.

Program Entrance Requirements

Courses	Entry Term	Special Notes	H.S. Average
Algebra and geometry or 2 units of equivalent academic math (70 or above in each course)	Fall only		70 or above

The estimated cost of books for the student enrolled in the first full-time term as outlined would be approximately $665.

Change to Existing Courses:

- **CIVL 102 – Architectural Fundamentals of Design I**
  The reason for the course title change is to better match and describe the learning materials within the course for the transfer schools that our students move on to.

  The reason for the increase in credit and contact hours for our architecture course is to ensure the course provides more material to match the 4 and 5 year schools for seamless transfer.

- **CIVL 103 – Architectural Fundamentals of Design II**
  The course description changes are primarily updating the changes due to prerequisite change and what title change to be reflected in the course content.

  The change in prerequisite from CIVL 100 to CIVL 102 is reflective of the courses being changed within the Architectural Technology program requirements.

  The title change from Digital Media for Architectural Technology to Architectural Fundamentals of Design II is to reflect the content being taught in the course in sequence to CIVL 102, Architectural Fundamentals of Design I.

  The reason for the increase in credit and contact hours for our architecture course is to ensure the course provides more material to match the 4 and 5 year schools for seamless transfer.

- **CIVL 215 – Architectural Design IV**
  The change to the course description is to reflect the course title change and content with the prerequisite change.

  The current course requires two prerequisites, CIVL 103 and CIVL 220, one is being removed. CIVL 220 remains to reflect the course changes and content in the Architectural Technology program requirements.

  The change in course title is being made to correctly reflect the content within the course and highlight the fact that the course is a design course.

  The reason for the increase in credit and contact hours for the Architecture course is to ensure the course provides more material to match the 4 and 5 year schools for seamless transfer for our students.

- **CIVL 220 – Architectural Design III**
  The reason for the course description changes are to primarily update the changes to the prerequisite changes and better reflect course content with course changes.

  The reason for the course description changes are to primarily update the changes to the prerequisite changes and better reflect course content with course changes.

  The reason for the prerequisite changes are to reflect the introduction of new courses in the Architectural Technology program, as well as the changes in current courses within the

program, and better prepare students for the current coursework to be successful in this course.

The reason to add a corequisite to this course stems from the introduction of new courses to the Architectural Technology program that will provide students with added material that to help them become successful in this course.

- **CNST 232 – Site Development**
  The architecture program is changing, the pre-reqs will reflect the current title change of CIVL 102.

New Course Proposals:

- **CIVL 104 – History, Theory, and Criticism Architecture & Design**
  The reason for this new course is the result of restructuring the Architectural Technology program to design courses that will transfer to 4 and 5 year schools. By adding this course, teaching architectural history and design theory, will be giving students a chance to transfer first and second year credit.

- **CIVL 105 – Global History of Architecture**
  The reason for this new course is the result of restructuring the Architectural Technology program to design courses that will transfer to 4 and 5 year schools. By adding this architectural history course, it will give students a chance to transfer first and second year credit. CIVL 105 will be expanding on the principles and concepts taught in CIVL 104.

- **CIVL 106 – Digital Constructs and Visualization I**
  The reason for this new course, CIVL 106, is to support the changes to the Architectural Technologies program to better design the program to benefit students transfer to 4 and 5 year schools. This course will benefit students in the design areas of architecture. This course will be used as an introduction course and will be used to support CIVL 206 which is also a new course.

- **CIVL 207 – Architectural Media**
  The reason for this new course, CIVL 207 is to support the changes in the Architectural Technology program to better allow students for seamless transfer to 4 and 5 year schools. The course provides needed knowledge in the portfolio development and media representation of architecture.

- **CIVL 206 – Digital Constructs and Visualization II**
  The reason for this new course, CIVL 206, is to support the changes to the Architectural Technologies program to better design the program to benefit students transfer to 4 and 5 year schools. This course will benefit students in the design areas of architecture. This course will be used as a follow up course to CIVL 106 building on topics of producing and communicating architectural ideas through mixed media.

- **FORM 103 – Architectural Forum**
  The reason for this new course, FORM 103, Architectural Forum, is to specifically introduce and benefit new students to the Architecture program. Students will be introduced to the culture of architecture and design in order to acquire conceptual and language tools, in addition to the typical college forum class.

C. SCHOOL OF BUSINESS AND LIBERAL ARTS

1. **Education & Social Sciences**

Change to Existing Course:

- **SOCL 110 – Understanding Social Problems**

Due to updates in the new SUNY General Education Curriculum and the new NYSED requirements for Social Studies, this course is being revised. It will now meet the new requirements for SUNY General Education for Social Sciences; US History and Civic Engagement; Critical Thinking and Reasoning.

It will also fit into a sequence of courses that can be used in the College in the High School Program that align with the new social studies curriculum for K-12 called Civic Readiness curriculum.

Student Behavior Objectives: to accommodate new SUNY General Education with emphasis on social action, add historical element; also fit in with new K-12 civic readiness curriculum

New:

Students will be able to:

- describe the nature of some of the more serious social problems/civic issues within the United States.
- explain the connection between social problems/civic issues, their own lives and the lives of others, including key stakeholders.
- list the methods social scientists use to explore social phenomena, including problem definition, observation, hypothesis development, measurement and data collection, experimentation, evaluation of evidence, and employment of mathematical and interpretive analysis.
- analyze the sociological, social psychological and historical explanations for social problems/civic issues.
- evaluate potential solutions to problems based on the experience and research in the United States and elsewhere.
- read, think, and write critically about social conditions, social issues, and strategies for creating positive social change.
- become involved in attempts to solve social problems/civic issues and to identify ways in which they can work toward positive social change.

New:

Understanding social problems
Working toward social change
Poverty
Work and the economy
Racial and Ethnic Inequality
Gender Inequality
Sexual Orientation and Inequality
Crime and criminal justice
Remaining semester topics to be selected from those listed below:

Reason for Change: to accommodate new K-12 Civic Readiness curriculum: topics need to vary since their relevance changes; increase emphasis on social action and the development of the new SUNY General Education Guidelines

New: A study of major American social problems/civic issues with emphasis on their nature, scope, causes, consequences, and possible solutions. Students will also learn how social change occurs and what they might do to make a positive difference concerning these problems.

Old: A study of major American social problems with emphasis on their nature, scope, causes, consequences and possible solutions. Major topics covered include: political, educational and familial problems, inequality and poverty, environmental problems, crime, and mental illness.

New Course:

- **SOCL 112 – Engaging Social Problems**
  This course will fit into a sequence of courses that align with the new SUNY General Education Requirements and the new SED Civic Readiness Curriculum. The need for the new course is to provide our students with an opportunity to have experiential learning that leads to skills, actions, knowledge and attitudes that prepare them to create positive social change. This course will also fit within the new K-12 Social Studies Curriculum for Civic Readiness. In that curricula, an experiential course is required to fulfill one of the optional requirements for the Civic Readiness Seal, an optional requirement for graduation in NY State high schools. The optional requirement within this curriculum is called the Capstone. This course fulfills that requirement and can provide high school students with college credit.

UPDATE TO STUDENT CODE OF CONDUCT

Upon a motion by Mr. Fagan, seconded by Ms. Breselor, the following resolution was adopted unanimously.

Resolved, that the request for approval of the inclusion of anti-bullying in the Student Code of Conduct, as recommended by the Academic Senate and the President, be, and hereby is, approved. The amended passage shall read as follows:

Student Code of Conduct, Section 5.3 Other Prohibited Conduct:

Bullying of a Student or Students, Faculty Member, College Personnel, College Official, or Visitor by a Student or Students, or by a non-student or non-students is prohibited. Bullying includes, but is not limited to, ridiculing, insulting, or maligning a person, either verbally or in writing; addressing abusive, threatening, derogatory or offensive remarks to another person; attempting to exploit an individual's known intellectual or physical vulnerabilities; physical bullying such as pushing, shoving, kicking, poking, and/or tripping another person; damaging a person's work area, personal property, or work product; nonverbal gestures that convey threatening messages; and cyberbullying.

UPDATE TO PREFERRED FIRST NAME POLICY

Upon a motion by Mr. Pratt, seconded by Ms. Fasoldt, the following resolution was adopted unanimously.

Resolved, that the request for inclusion of "non-binary" in the Preferred First Name Policy, as recommended by the Academic Senate and the President, be, and hereby is, approved. The amended passage shall read as follows:

3.0 Policy

The Hudson Valley Community College Preferred First Name Policy allows a student or an employee to officially notify the college of a preferred first name, and have this change reflected in on-campus communication systems, as long as the preferred first name is not used for purposes of misidentification, fraud or misrepresentation and that the preferred first name meets community standards (i.e. not profane, obscene, or derived from hate-speech; and conform to technical requirements). There are limits to where preferred first names will be reflected in college communications.

This policy is consistent with current Title IX federal law protecting students against discrimination based on gender identity and expression, and is best practice for supporting transgender, gender non-conforming, and non-binary (TGNCNB) members of college communities. This service is not limited to use by transgender, gender non- conforming, and non-binary (TGNCNB) students and employees, however, and is available to anyone who uses a preferred first name on a daily basis other than the legal/primary first name.

RECALLED TO ACTIVE DUTY STUDENT OLICY

. Upon a motion by Mr. Grant, seconded by Mr. Fagan, the following resolution was adopted unanimously.

Resolved, that the request for approval of Recalled to Active Duty Student Policy, as recommended by the Academic Senate and the President, be, and hereby is, approved. The policy shall read as follows:

Hudson Valley Community College's Recalled to Active Duty Student Policy

Hudson Valley Community College students in the National Guard, Reserves, and some prior active duty personnel may be called/recalled to active duty.
In support of these students, Hudson Valley Community College has developed the following procedures to provide maximum flexibility in assisting these students. Students with activation orders or other official documentation will be provided the following options:

1. May withdraw from all classes and 100% of the tuition and mandatory fees would be refunded in accordance with the College's Exceptions to the Refund Policy. Orders must be dated within the start and end dates of the semester in question.
2. If the student makes arrangements with the instructor(s) for a grade and/or an incomplete (to be made up in the specified time period) in the course(s), the student would remain registered for the course(s) and be fully liable for tuition and fees.

3. If arrangements are made with only some of the student's instructors for a grade and/or an incomplete, the student would remain registered for those courses and be fully liable for associated tuition and fees. Any courses for which arrangements cannot be made for a grade and/or an incomplete can be removed from the student's record and refunded in accordance with the College's Exceptions to the Refund Policy. Orders must be dated within the start and end dates of the semester in question.

To be eligible for any of the above options, a copy of activation orders or other official documentation must be provided. If seeking a refund for all or some courses, the student must complete the Exceptions to the Refund Policy process and provide a copy of the orders to the Registrar's Office. If making arrangements with one or more instructors, a copy of orders must be provided to each instructor.

The options available depend on the point in the semester/term when the student is called to active duty. Offering arrangements or an incomplete grade is at the discretion of the instructor.

Financial aid is refunded in accordance with existing Hudson Valley Community College and Federal policies for each of the above situations. Inquiries should be directed to the Financial Aid Office.

These procedures do not apply to national guardsmen or reservists who are fulfilling their annual two-week active duty.

A Hudson Valley Community College employee who is also enrolled as a student will follow the College's administrative policy on military leave and the human resources procedure related to military leave regarding their employment status.

Readmission of Service Members

The readmission process of service members who have returned from deployment/active military duty should be minimized to allow a student to return to Hudson Valley Community College without penalty for having withdrawn because of such service. Service in the uniformed service means voluntary or involuntary service in the Armed Forces, including the National Guard or Reserve, on active duty, active duty for training, or full-time National Guard duty under Federal authority, for more than 30 consecutive days under a call or order to active duty of more than 30 consecutive days.

CAPITAL CONSTRUCTION-- GUENTHER & FITZGIBBONS RENOVATIONS: AMENDED GENERAL CONTRACTING AWARD OF CONTRACT

Upon a motion by Mr. Danaher, seconded by Dr. Jennings, the following resolution was approved, with Mr. Pratt abstaining.

Resolved, that the request to amend the award of contract for general Contracting services to AOW Construction, LLC, in the amount of $862,010 to Include alternate GC-1 related to the capital project entitled, "Guenther Enrollment Services Center and Fitzgibbons Health Technologies Center-Renovations," be, and hereby is, approved.

VICE PRESIDENT EMERITUS-- LUCILLE A. MARION

Upon unanimous motion and vote, the following resolution was adopted.

Resolved, that the request to award the title of Vice President Emeritus to Dr. Lucille A. Marion, in recognition of her exemplary and dedicated service to Hudson Valley Community College and the Capital District Educational Opportunity Center over the past thirty-nine years (1983-2022) and to extend to her a unanimous vote of thanks on behalf of the college's Board of Trustees and the campus community, be and hereby is, approved. The resolution shall read as follows:

APPOINTMENT OF DR. LUCILLE A. MARION
AS VICE PRESIDENT EMERITUS OF
HUDSON VALLEY COMMUNITY COLLEGE AND THE
CAPITAL DISTRICT EDUCATIONAL OPPORTUNITY CENTER

WHEREAS, Dr. Lucille A. Marion graduated *cum laude* with a bachelor's degree from the State University of New York at Albany in 1976, and

WHEREAS, Dr. Lucille A. Marion, continued her education, earning a Master's degree in Education in 1978, an Educational Specialist University Certificate in Counseling and Student Personnel Services in 1978 and a Doctorate in Educational Administration and Policy Studies in 1995, all from the University at Albany, and

WHEREAS, Dr. Lucille A. Marion began her career in the State University of New York (SUNY) system in 1977, working at SUNY Plattsburgh, the University at Albany and SUNY Schenectady before joining Hudson Valley Community College in 1983 to serve as the Assistant to the President, Dr. Joseph J. Bulmer, and

WHEREAS, in 1989, Dr. Lucille A. Marion was promoted by Dr. Bulmer to serve as the Executive Assistant to the President, and

WHEREAS, Dr. Lucille A. Marion demonstrated her willingness to take on greater administrative responsibilities and challenges, accepting the position of Vice President and Executive Director of the Capital District Educational Opportunity Center (EOC) in 1995, her role to this day, and

WHEREAS, from her introduction to the EOC by Dr. Bulmer in 1983, to her first day as its executive director in 1995, and in the 27 years that have followed, Dr. Lucille A. Marion's dedication to the center has never wavered, and

WHEREAS, Dr. Lucille A. Marion has spent the past 27 years making her mark, setting the standard, and leaving a legacy that will forever live on at the EOC, and

WHEREAS, Dr. Lucille A. Marion's greatest satisfaction has come from watching the transformation of students as they achieve life changing goals they never imagined possible, thanks to the EOC, and

WHEREAS, Dr. Lucille A. Marion received the State University of New York Chancellor's Award for Excellence in Professional Service in 1996, the highest award for professional service in the State University system, and

WHEREAS, Dr. Lucille A. Marion received accolades from the community, including selection as a participant in the Institute for Leadership Development Program for Women Executives in Education, "Leaders of the 80's" in 1984, and as a recipient of the Albany-Colonie Regional Chamber of Commerce Excellence in Management Award in 1999, and

WHEREAS, Dr. Lucille A. Marion served on and chaired many committees of the college and State University of New York University Center for Academic and Workforce Development (UCAWD), which funds the EOC, where she was affectionally known as "Sarge," and

WHEREAS, Dr. Lucille A. Marion has served with distinction in the administrations of Presidents Joseph J. Bulmer; Stephen M. Curtis; John L. Buono; Marco J. Silvestri; Andrew J. Matonak and Roger A. Ramsammy; all of whom valued her leadership, knowledge, and dedication, and

WHEREAS, Dr. Lucille A. Marion also supervised, assisted and mentored countless colleagues with that same leadership, knowledge, and dedication, and

WHEREAS, Dr. Lucille A. Marion demonstrates her pride in Hudson Valley Community College and the EOC in everything she does, and

WHEREAS, Dr. Lucille A. Marion has dedicated every day of her professional life to being a strong advocate and a voice for all students at Hudson Valley Community College and the EOC, and

WHEREAS, Dr. Lucille A. Marion now enters a new chapter of her life, enjoying time with her beloved husband, Stephen F. Cowan, her daughter, Nicole, her stepdaughters, Regan, Erin and Courtney and her precious grandchildren, while cherishing the memory of her daughter, Theresa, a proud alumna of Hudson Valley Community College,

NOW, THEREFORE, BE IT RESOLVED that, in special recognition of her unique contributions and her exemplary and devoted service to Hudson Valley Community College and the Capital District Educational Opportunity Center over the past thirty-nine years, the Hudson Valley Community College Board of Trustees hereby appoints Dr. Lucille A. Marion as Vice President Emeritus, and

BE IT FURTHER RESOLVED that the Board hereby extends its deepest appreciation and a unanimous vote of thanks to Dr. Lucille A. Marion on behalf of the college's Board of Trustees and the entire campus community, and

BE IT FURTHER RESOLVED that this Resolution shall be recorded in the minutes of the Hudson Valley Community College Board of Trustees meeting, dated May 24, 2022.

Dr. Marion thanked the Board, President Ramsammy and all her colleagues. She stated that being the Executive Director of the Capital District Educational Opportunity Center (EOC) was the best job she ever had. She added that after spending a week with her successor, Dr. Denise Fernandez-Pallozzi, she could retire at peace knowing the EOC is in such good hands.

INFORMATION ITEMS
The following information items were noted:

INFORMATION ITEMS

A. FULL-TIME FACULTY

1. Marvin Library

Gail Murray, Librarian, Electronic Resources Management,
Marvin Library,
f/t prob. appt., eff. 4/25/22 or thereafter — $48,981/yr

Sierra Pasquale, Librarian, Web Services,
Marvin Library,
f/t prob. appt., eff. 4/25/22 or thereafter — $48,981/yr

Kisha Sawyers, Librarian, Web Services,
Marvin Library,
f/t prob. appt., eff. 4/25/22 or thereafter — $48,981/yr

B. FULL-TIME NON-TEACHING PROFESSIONALS

1. Educational Opportunity Center

Deborah Cohen, Coordinator of Institutional Advancement,
EOC,
f/t appt., eff. 5/11/22 or thereafter — $65,000/yr

Heather Hamelin, Assistant to the Coordinator of Institutional Advancement,
EOC,
f/t appt., eff. 5/4/22 or thereafter $37,000/yr

Thom Ingram, Program Coordinator,
EOC Institutional Services,
f/t appt., eff. 5/13/22 or thereafter $53,000/yr

2. School of Business and Criminal Justice
Rana Balesh, Advising Specialist,
Business Advisement Center,
f/t appt., eff. 5/11/22 or thereafter $47,000/yr

3. School of STEM
Janet Nagy, Advising Specialist,
Applied Technologies,
f/t appt., eff. 5/12/22 or thereafter $47,000/yr

Joseph Van Ullen, Advising Specialist,
Applied Technologies and Biology, Chemistry and Physics,
f/t appt., eff. 6/1/22 $47,000/yr

4. Student Affairs
Kevin Johnston, Techical Assistant,
Registrar's Office,
f/t appt., eff. 5/2/22 or thereafter $37,500/yr

Stephanie DiPalma, Advising Specialist,
Student Outreach and Retention,
f/t appt., eff. 5/11/22 or thereafter $47,000/yr

Caroline McPartlin, Advising Specialist,
Student Outreach and Retention,
f/t appt., eff. 5/11/22 or thereafter $47,000/yr

Rebecca Persons-Cupp, Advising Specialist,
Student Outreach and Retention,
f/t appt., eff. 5/11/22 or thereafter $47,000/yr

Lauren Wickizer, Advising Specialist,
Student Outreach and Retention,
f/t appt., eff. 6/1/22 $47,000/yr

C. FULL-TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF

1. Administration and Finance
Anthony Matthews, HVAC Technician,
Facilities,
f/t prob. appt., eff. 5/11/22 or thereafter $29.6748/hr

D. PART-TIME NON-TEACHING PROFESSIONALS

1. Educational Opportunity Center
   Tracey Nautel, ATTAIN Laboratory Technology Coordinator,
   EOC,
   p/t appt., eff. 5/2/22 or thereafter $21.00/hr

E. RESIGNATIONS

1. Chante Coppedge, Technical Assistant, English, Foreign Languages and English as a Second Language, eff. 5/13/22
2. Michael A. DeFazio, Information Technology Specialist, eff. 5/25/22
3. Theresa Durcan, Principal Account Clerk, Cashier's Office, eff. 5/12/22
4. Desiree Rodino, Program Assistant II, Center for Careers and Transfer, eff. 5/6/22

F. RETIREMENTS UNDER THE 2022 FACULTY RETIREMENT INCENTIVE OPTION 2 – MAY 2023

1. Michael Anderson, Assistant Professor, Applied Technologies
2. Marianne Belles, Professor, Dental Hygiene
3. Deborah Campagna, Professor, Nursing and Surgical Technology
4. Andrew Schott, Professor, Education and Social Sciences
5. Rosemary Schultz, Professor and Education Specialist, Business Advisement Center

I. HVCC MONTHLY FINANCIAL REPORTS

1. 2021-2022 Fiscal Year Operating Budget Summary as of 4/30/22
2. Capital Expenditures, April 2022 and cumulative

J. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS

1. FSA Financial Reports, period ending 4/30/22

K. ADVISORY BOARD APPOINTMENTS

1. **School of STEM**
   Electrical Construction and Maintenance
   James Comalli, President, The Comalli Group, Inc., Albany, NY

JUNE MEETING

The next monthly meeting of the Board of Trustees will be held on Tuesday, June 28, 2022.

ADJOURNMENT

Upon motion by Mr. Fagan, seconded by Mr. Danaher, the meeting was adjourned at 6:03 pm.

Suzanne Kalkbrenner
Assistant Secretary to the Board

Exhibit A, Fiscal Year 2022-2023 Tuition & Fee Schedule,
Approved by the Hudson Valley Community College Board of Trustees May 24, 2022

HUDSON VALLEY COMMUNITY COLLEGE
Tuition & Fee Schedule 2022-2023

	2022-23		
	Full-time (annual)	Part-time (per credit hour)	Flat Rate per student/course/ occurrence
Resident Tuition	$4,800.00	$200.00	
Non-Resident Tuition	$9,600.00	$400.00	
Out-of-State Tuition	$9,600.00	$400.00	
College in the High School*		$66.00	
Technology Fee	$600.00	$25.00	
Automotive/Autobody Repair Fee			up to $50
Capital Chargeback (out-of-state students)	$300.00	$10.00	
CLEP**			$25.00
Credit by Examination		$55.00	
Dental Hygiene Clinic			varies
Health Facility Fee	$30.00	$2.50	
Identification Card Replacement			$9.00
Lab/Course Fee (including uniforms & tools)			up to $1,000
Late Fee-Immunization			$0.00
Late Registration Fee			$60.00
Library Fine			$3.00
Life Experience Evaluation		$50.00	
Locker Fee (optional)			$10.00
Lost or Damaged Materials (print or audiovisual)			$70 minimum
Parking Fine			varies
Placement Fee			$9.50
Records & Activities Fee	$192	$16.00	
Return Check Fee			$20.00
Study Abroad Application			$200.00
Transcript Fee			$0.00
Tuition Deposit (non-refundable)			$50.00
Tuition Payment Plan Fee***			$0.00
Vehicle Registration Fee	$86.50	$7.25	

* $1 increase due to SUNY review, needs to be 1/3 of credit hour rate (200/3=66.67, allowed to round down)

**CLEP College Board also charges an additional fee to the student

***HVCC does not charge a fee; the tuition payment plan provider charges a $50 fee per semester

COURSE LAB FEES - 2022-23

	COURSE	CURRENT FEE	NEW FEE
School of Business and Liberal Arts			
Fine Arts, Theatre Arts and Digital Media, LA Media Track	**ARTS 125, 129 135, 139, 236**	**$70**	**$80**
	DART 100, 110, 120, 200, 220	**$70**	**$80**
	THEA 130, 180, 200, 201, 230	**$30**	**$40**
	ARTS 225, 226	**$300**	**$345**
Education & Social Sciences, LAS Tracks/INS	**No Increase**	**no increase**	
English, Foreign Languages & English/Second Language, LA English Track	**No Increase**	**no increase**	
Business, Criminal Justice, Business Advisement Center	**FSCI 245 9 labs (2 semesters) - lab supplies for 11 labs/lab section**	**$40**	**$45**
STEM			
Applied Technologies	**HVAC 111: Refrigeration Principles II**	**$0**	**$75**
Engineering, Architecture, Construction & Math, Computer Science	**CIVL 102, 103**	**$15**	**$25**
	CIVL 106, 206	**-**	**$30**
	CIVL215, 220	**$7.50**	**$25**
Biology, Chemistry & Physics	**BIOL 122 Intro to Biomanufacturing**	**$25**	**$37.50**
	BIOL 275 Cell Biology	**$25**	**$37.50**
	BIOL 295 Neuroanatomy & Neurophysiology	**$17.50**	**$25.00**
School of Health Sciences			
Dental Hygiene	**DHYG 110**	**$405**	**$410**
	DHYG 116	**$100**	**$110**
	DHYG 117	**$201**	**$210**
	DHYG 121	**$800**	**$815**
	DHYG 208	**$100**	**$110**
	DHYG 231	**$405**	**$415**

	DHYG 241	**$350**	**$360**
Nursing & Surgical Technology	**No Increases**		
Medical Imaging	**No Increases**		
Health, Physical Education & Exercise Studies, HSC SCI Cert	**HLTH 152**	**$19**	**$22**
	HLTH 155	**$19**	**$22**
Cardiorespiratory & Emergency Medicine	**RESP 105**	**$50**	**$100**
Mortuary Science	**MTSC 130 Emblaming I**	**$150**	**$300**
	MTSC 230 Emblamin II	**$150**	**$300**
	MTSC 225 Restorative Art Lab	**$75**	**$100**
Human Serv & Chem Dependency Counseling	**No Increases**		