

Date Prepared 05/2001
Revised 6/23/09 P Watt
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BMP Grounds #13

TITLE: WASTE TIRE RECYCLING

Regulatory Citation: 6 NYCRR Part 360-13

Applicability: Tires generated by physical plant.

Purpose: Proper handling and recycling of tires.

**Person or
Department Responsible:** Grounds Supervisor

Schedule: As needed

Procedures: As tires are removed from vehicles and determined to be beyond useful life, the tires will be returned to the supplier. If abandoned tires are found, they will be stored inside the Grounds Shop. The tires will be stored in a neat and orderly manner. On-site storage of tires must not exceed 25 tires.

When the Automotive Dept arranges to transport tires to a recycler, any tires in Grounds will be included in the shipment. No more than 25 tires can be transported to the recycler at a time by the College, since we do not have appropriate permits for transporting more than 25 tires. A Grounds employee will transport the tires to the recycling facility and obtain a signed receipt for the shipment. The signed receipt will be returned to the Director of EHS and a copy sent to the Automotive Department.

Record keeping: waste tire disposal receipt

**Record
Location:** EHS environmental files

Current vendor: Casings, Inc. Catskill, NY

Contact: Grounds Supervisor (629-7565)
Automotive Technician (629-7272)
Director Environmental Health and Safety (629-7163)
Executive Manager Physical Plant (629-7427)
Assistant to Exec. Mgr (629-7361)

HVCC-BMP-Grounds #13-tires