

Date Prepared: 9/15/03
Revised:
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BMP# 6

TITLE: OFF-SPECIFICATION CHEMICAL MANAGEMENT

Regulatory Citation: Not Applicable

Applicability: Off-specification chemicals, including aerosol spray cans generated in MFT

Purpose: Proper management of off-specification chemicals managed by MFT.

Person or Department Responsible: MFT Lab Technician (629-7377)

Schedule: As needed

Procedures: At the end of the Spring semester, the Lab Technician will inspect the shops and storage areas for off-specifications chemicals. If any off-specification materials are noted within the Department, the Lab Technician shall provide the Coordinator of Environment Health and Safety (EHS) with the chemical name, manufacturer, quantity and an MSDS of each chemical. The Coordinator of EHS will review the inventory of chemicals to determine their classification (i.e. hazardous or non-hazardous), proper labeling of the chemicals and make arrangements with an approved chemical disposal contractor to remove the chemicals. Off specification chemicals for disposal will be transferred to the chemical storage shed outside of Cogan prior to shipment off site.

Record keeping: Original manifest will be prepared by the vendor and signed by the Coordinator of Environmental Health and Safety .

Record

Location: Original Physical Plant Office EPA files.

Contact: MFT Lab Technician (629-7377)
Coordinator of Environmental, Health and Safety (629-7163)

HVCC-BMP-MFT#6 off spec chemicals