

Date Prepared 01/30/2004  
Prepared By Patty Watt  
Revised \_\_\_\_\_

BMP Mort #7

**TITLE:** OFF-SPECIFICATION CHEMICALS MANAGEMENT - MORTUARY SCIENCES DEPARTMENT

**Regulatory Citation:** Not Applicable

**Applicability:** Removal of off-specification chemicals

**Purpose:** Proper removal of off-specification chemicals.

**Person or Department Responsible:** Chair of Mortuary Sciences Department

**Schedule:** As needed

**Procedure:** At the end of each semester, the Chairperson for the Mortuary Sciences Department will inventory chemicals within Mortuary Sciences and provide to the Coordinator of EHS a list of chemicals and amounts, which are unused and/or off-specification chemicals. These chemicals will be removed and transported to the Cogan Hazardous Waste Storage Area and labeled as hazardous waste or non hazardous waste, depending on their content. MSDS for the removed materials will be forwarded to the EHS Manager so that an approved waste hauler can be identified and contacted to arrange for disposal in a timely fashion. The hazardous & non hazardous waste manifests will be signed by the EHS Coord and maintained at the Physical Plant Department.

**Record keeping:** Waste Manifests, MSDS

**Record Location:** Physical Plant Department

**Contact:** Coordinator of Environmental, Health and Safety (629-7163)  
Chair, MS Department (629-7113)

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