



SUMMER 2021 REGISTRATION CALENDAR

Revised
4/30/21

Hudson Valley Community College, 80 Vandenburg Avenue, Troy, NY 12180 (518) 629-4574 www.hvcc.edu

Online classes may be offered in various parts of term/sessions. Students should review course start dates in **WIReD** and use the appropriate part of term/session for registration, late registration, payment due date, add/drop, refund request deadlines, withdrawal information, etc.

Part of Term (POT)	POT S1 1 st 3 Week Session	POT S2 1 st 6 Week Session	POT S3 12 Week Session	POT S5 2 nd 3 Week Session	POT S6 2 nd 6 Week Session
Section Numbers	100's	200's	300's	500's	600's
Part of Term Dates	5/24 – 6/11	5/24 – 7/2	5/24 – 8/13	7/26 – 8/13	7/6 – 8/13
Tuition Due Dates	5/11 – 5/12	5/11 – 5/12	5/11 – 5/12	7/13-7/14	6/22 – 6/23
*Tuition Due Date <i>Schedule Drop for Non-Payment</i>	5/13 – 5 p.m.	5/13 – 5 p.m.	5/13 – 5 p.m.	7/15 – 4 p.m.	6/24 – 4 p.m.
Courses Cancelled for Low Enrollment	5/19	5/19	5/19	7/21	6/30
Last Day for 100% Refund & Complete Terminations	5/23	5/23	5/23	7/25	7/5
Add/Drop & Late Registration	5/24	5/24 - 5/26	5/24 - 5/28	7/26	7/6 - 7/8
*Final <i>Schedule Drop for Non-Payment</i>	5/28 – 5 p.m.	5/28 – 5 p.m.	5/28 – 5 p.m.	7/26 – 4 p.m.	7/8 – 4 p.m.
75% Refund of Tuition for Complete Terminations	N/A	N/A	5/24 - 5/31	N/A	N/A
Withdrawal Period Begins	5/25	5/27	6/1	7/27	7/9
50% Refund of Tuition for Withdrawals	N/A	N/A	6/1 - 6/7	N/A	N/A
25% Refund of Tuition for Withdrawals	5/24 – 5/31	5/24 - 5/31	6/8 - 6/14	7/26 - 8/1	7/6 - 7/12
Withdrawal Deadline	6/8	6/25	7/30	8/10	8/6

* If a student is already registered and adds another course to his or her schedule, a student is automatically registered for that course and has incurred tuition liability. The course will not be dropped for non-payment.

Guenther Enrollment Services Center:

Regular office hours are 8 a.m. – 5 p.m. Monday through Friday.

Summer office hours will be in effect from June 7 through August 13 and are 8 a.m. – 4 p.m. Monday through Friday.

College Closed: Monday, May 31, 2021
 Monday, July 5, 2021

Summer 2021 Additional Details:

AVN Distribution begins:

Monday, March 8, 2021

Registration Begins:

Returning and Transfer Students - Thursday, March 25, 2021

New Students - Monday, March 29, 2021

Reminder Notices Emailed to Students

POT S1, S2 & S3 - Tuesday, May 4, 2021 & Friday, May 21, 2021

Regarding Tuition Due Dates:

POT S5 - Tuesday, July 6, 2021 & Friday, July 23, 2021

POT S6 - Tuesday, June 15, 2021 & Friday, July 2, 2021

Graduation Application Deadline:

Monday, August 2, 2021

Certificate Of Residence Requirement:

Certificates for Summer 2021 must be dated no earlier than March 25, 2021.

Certificates of Residence are valid only if issued within 60 days prior to the start of classes.

Billing Dates POT = Part of Term

Registration bills will be mailed to the student's permanent address on file with the Registrar's Office and emailed to the student's college (@hvcc.edu) email address on the below dates as noted:

POT S1, S2 & S3:

March 29 April 19

April 5 April 26

April 12 May 3

POT S5 & S6 only:

May 10 June 1

May 17 June 7

May 24 June 14

Students can request that a registration bill be emailed to them by logging into Hudson Valley WIReD and selecting **Request an E-Mail copy of your bill** under **Step 7a of "My Enrollment Step Checklist"** or under **Student Accounts**. Bills will continue to be emailed nightly to HVCC email addresses with the exception of the following dates: 5/13, 5/28, 6/24, 7/8, 7/15 and 7/26.

Payment – For students who schedule classes prior to May 13, payment must be satisfied by close of business on May 13. Payment is satisfied by one of the following: 1) Payment in full 2) Sign up for the payment plan via WIReD 3) Confirm Registration in WIReD using financial aid and/or loans. Please check **My Enrollment Step Checklist** in WIReD to verify payment has been satisfied. All registration activity will cease at the close of business the day of a schedule drop and will reopen the next business day.

***If a student has already paid and adds another course to his or her schedule, the student is automatically registered for that course and has incurred tuition liability. The course will not be dropped for non-payment.**

Add/Drop Period – Students who are already registered may adjust times and courses during this time period (**but not via WIReD**). The Registrar's Office can adjust only days & times for matriculated students; all other changes must be done by an advisor. Non-matriculated students can contact Registrar's Office or seek advisement through the Liberal Arts and General Studies Advisement Center.

Refunds are initiated automatically and are generated based on schedule adjustments and refund deadlines (as indicated on the Registration Calendar). Refunds are processed by the Cashier's Office within 10 business days.

Course Audits for Senior Citizens (ZSR) – Hudson Valley Community College offers to senior citizens who are at least 60 years of age the opportunity to audit credit bearing courses. There are no tuition charges; however, the students will be responsible for the payment of fees. College credit will not be granted for auditing a course. Registration is based on space availability and is held the Friday prior to the start of the specific course. The Arts Center courses may also be audited; however, the Center must be contacted directly. Those students who opt to initially register as a non-matriculated student will not be allowed to transfer their registration to senior citizen status thereafter.

SUNY Cross-Registration Agreement (ZCRS) - The first day students from other SUNY four-year institutions or community colleges will be allowed to register for classes is **March 25, 2021**. Those students who opt to initially register as a non-matriculated student will not be allowed to transfer their registration to a cross-registration status thereafter. Students must contact the home institution for pertinent guidelines and to initiate a request via the SUNY Cross-registration App. Visiting students are responsible for all related fees.

Student schedules - Class schedules can be accessed via Hudson Valley WIReD upon scheduling for courses.